



जम्मू केंद्रीय विश्वविद्यालय Central University of Jammu

राया-सूचानी (बागला), जिला सांबा-181143, जम्मू (जम्मू एवं कश्मीर)
Rahya-Suchani (Bagla), District: Samba - 181143, Jammu (J&K)

Ph: 01923-249658, University Website: cuammu.ac.in & E-mail: registrar@cuammu.ac.in

CUJ/Regstr/ Notification /OL-11/2020

23rd May 2020

Notification No. Regstr OL-11 dt 23 May 2020

Functioning of the Offices of Central University of Jammu w.e.f. 26 May 2020

1. Pursuant to DoPT, GoI OM No. 11013/9/2014-Estt.A.III dt 18 May 2020, Ministry of Labour & Employment Circular No. DGE-A-26016/01/2016-Adm.II (Part File-I) dt 08 May 2020 and Govt of Jammu and Kashmir, Department of Disaster Management, Relief Rehabilitation and Reconstruction. Order No. 55-JK(DMRRR) of 2020 dt 19 May 2020.
2. In continuation to CUJ Notification No. 00018 dt 20 Mar 20, Circular Nos 02 of 31 Mar 2020, 05 of 14 April 2020 and 14 of 10 May 2020; and the MoM held at Temporary Academic Block, Central University of Jammu, Sainik Colony, Jammu on 21st May, 2020, in respect of 'Functioning of the Offices of the University in View of ibid reference Govt. orders'.
3. The following offices of the Central University of Jammu will function from its main campus with effect from 26 May 2020 (Tuesday) with attendance regulated and restricted as per Minutes of the Meeting of 21st May 2020 circulated digitally on 23rd May 2020.
 - a) Vice Chancellor's Secretariat
 - b) Offices of the Dean of all Schools
 - c) Offices of the HoD/Director of all Departments/Centres
 - d) Offices of all Chair Professors
 - e) Offices of all Statutory Administrative officers and their subordinate offices: Registrar, Controller of Examinations, Finance Officer, Librarian.
 - f) Office of the Executive Engineer and its subordinate offices.
 - g) All Essential services: Medical, Security, Digital Centre, House Keeping, etc.,
4. Entry into the CUJ Main campus will be restricted to university regular, on contract, on outsource, on call basis employees and persons with valid Security Establishment issued pass/ ID cards only.
 - a) All attending employees will mandatorily undergo initial and daily preliminary screening/scanning for COVID-19 infection/symptoms at Medical Out Post established by University Health Centre at the University Main Entrance Gate.
 - b) Submit the following self attested documents to Security Establishment at the Main Entrance Gate on re-entering the university Main campus the first day and/ or after 24 hours absence from duty on any account :

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- i. Complete Travel History of self and family members outside Jammu and Samba Districts from 21 March to 25 May 2020.

OR

No movement of self and family members outside Jammu and Samba Districts from 21 March to 25 May 2020

- ii. Confirmation of Registration of self and family members on Aarogya Setu App

- iii. No flue like symptoms among self and family members in the last 14 days.

5. All employees attending duty will strictly adopt/adhere to general protocols/precautionary/preventive measures against spread of COVID-19 and specifically the following:-

- Wearing of face masks
- Maintenance of Social Distance
- Repeated hand washing/sanitisation.
- Sanitisation of work place and work place furniture, fixtures, fitments equipment and table items.
- Adherence, at all times, to all orders/instruction/advisories issued by the Union Govt, J&K Govt and local bodies on COVID -19 pandemic.

This issues with the approval of the Competent Authority

(Dr. Ravi Kumar)

Registrar
9780833839

23 May 20

All Deans/DSW/HoDs/Proctor/Librarian
All Branch officers
All Employees
PS to Vice Chancellor:

-for information and necessary action pl.

-for information of HVC please.

Copy to:

Honourable Chancellor, CUJ
All Honourable Members of the Executive Council, CUJ
Shri C.P. Ratnakaran Under Secy, (CU) MHRD
Shri J.K. Trpathi, Jt Secy, UGC
Secretary to Govt., (H. E. D.) J&K Govt.

-for favour of information pl.

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Divisional Commissioner, Jammu
Inspector General of Police, Jammu
District Magistrate, Jammu
District Magistrate, Samba
Airport Director
Airports Authority of India, Jammu (J&K)
Station Master, Railway station, Jammu Tawi
Control Room Lakhanpur,
DC State Taxes Lakhanpur

For favour of information with
a request to facilitate
unhindered movement of
Employees of Central
University of Jammu into UT of
J&K and movement within the
districts of Jammu and Samba
to attend duty.

(Dr. Ravi Kumar)
Registrar

23 May 20