जम्मू केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF JAMMU

8/8, Trikuta Nagar, Jammu–180 012 (J&K)
Tel-fax: 0191–2479651 & Website:www.cujammu.ac.in

Open Tender

No. CUJ/EDP&PB-IV/F. 02/T.N. 04/2014-15

Sealed tenders are invited from branded furniture firms / original manufacturers of repute and their authorised dealers to supply and install best quality **furniture** for the Central University of Jammu having valid registration certificate, quality certificate, registered with sale tax authority to manufacture and supply of furniture. The detailed tender form can be had from the University through D.D. of **Rs. 1,000/-** drawn in favour of Central University of Jammu payable at Jammu or log on to University website for details.

Last date for receipt of tender	:	**01.09.2014 by 3:00 p.m.**
Date of opening of technical bid	:	**01.09.2014 at 3:30 p.m.**

Registrar

जम्मू केन्द्रीय विश्वविद्यालय
Central University of Jammu

8/8, Trikuta Nagar, **Jammu** – 180012 (J & K)
Tele-fax: 0191–2479651 & Website: www.cujammu.ac.in

Serial No: CUJ/EDP&PB-IV/F. 02/T. No. 04/2014-15/ **Date: 7th August 2014**

Cost of tender documents: Rs. 1,000/-

Issued to: M/s.

FORM FOR
TENDER CUM RATE CONTRACT AND REGISTRATION OF FIRMS TO PROCURE FURNITURE AND FIXTURE

Last date and time to submit the bids	:	**01.09.2014 by 03.00 p.m.**
Date and time of opening of bids at 22/7, Trikuta Nagar, Jammu	:	**01.09.2014 by 03.30 p.m.**

Chapter-I: Instructions to the bidders

1. **Preface:** This is a Central University with headquarter at Jammu and campus at village Bagla, District Samba. The University intends to procure furniture and fixture for the University campus from branded furniture firms / original manufacturers firms of repute.

2. **Call for tender:** The Central University of Jammu invites two bids sealed tenders from branded furniture firms / original manufacturers of repute and their authorise dealers to supply and install quality furniture for the University. This is tender cum rate contract and registration of firms, initially for a period of one year, the same can be extended to next years at the same rates, terms and conditions mutually agreed by both the parties. The requirement mentioned in the tender may be spread over a period of one year and will be procured accordingly.

3. **Submission of tender:** The sealed tenders are invited for supply and installation of furniture for Class Room, Office, Mess, Hostel, Library, M.I. Room, Reception Lounge, Common Room (Hostel), Visitor's Room, Computer Room etc and other department / section of the University under **two bid system** viz. **Technical bid** *(filled in Annexure-I (A, B & C) duly signed and stamp, consisting all technical details, make of furniture along with commercial terms & conditions, EMD, relevant documents & DD of Rs.1,000/- if downloaded tender form is used)* and **Financial bid** *(indicating item wise make & price for each item mentioned in Annexure-II)*, in two separate sealed envelopes and should be super scribed as technical and financial bids accordingly. Both the sealed envelopes should be kept in a third envelope on which it should be super scribed **'Tender for Furniture'**.

4. **Quotation of items:** The vender may quote for all the items / part of items of Annexure-I (C) and should agree to accept the part supply order as per the criteria of lowest quoted bid for each item. Unit prices are to be quoted both in figures and in words. In case of a discrepancy, that quoted in words / least will be taken as valid.

5. **Opening of bids:** Initially the technical bids will be opened and scrutinise. The firm, who meets the basic requirement as per documents furnished, may be invited for full fledge display / demonstration / to present the samples before opening of financial bid. The University will not bear any cost for presentation of samples. The committee of the University will inspect the samples, may visit the show room / items supplied at other organizations to ascertain the quality. The University may shortlist three to four best quality furniture firms. The financial bid will be opened for those firms who qualify technically and whose sample has been agreed up to the satisfaction level of the University. The decision of the University will be final in this regard.

6. **Selection of firm:** The firm will be selected among the shortlisted firm and items will be considered on lowest quoted item wise. Further, if the committee found that the quality of lowest quoted firm is not satisfactory, the committee may recommend and consider to the next lowest quoted firm. The decision of the committee will be final in this regards.

7. **Alter in the bid:** The bidder will not be permitted to alter or modify their bids after receipt by the University; however, the firm can withdraw the bid before the closing last date and time of the tender.
8. **Availability and submission of tender form:** The tender documents can be obtained in person from Administrative office, 8/8, Trikuta Nagar, Jammu on payment of **Rs. 1,000/-**

through DD favouring "Central University of Jammu" payable at Jammu during working hours (10:00 to 17:00 hrs). The tender form can be downloaded from University website www.cujammu.ac.in and to submit along with the cost of tender form of Rs. 1,000/- and EMD. The downloaded tender form without cost of tender form will not be accepted. Last date to submit the tender is **1st September 2014** by **3:00 p.m.** The filled in tender form can be dropped in tender box at the above address or can be sent through post. The bids will be opened on the same day in presence of the bidders at **3:30 p.m.** or any other date convenient to the University authorities, which shall be intimated separately. Hence, the firm should write their phone numbers and email ID on outside the sealed envelop to pass the information, if required.

9. **Registration:** The firm should be registered with the competent authority for sales tax and service tax, incorporation of registration and certificate of registration issued by competent authority to manufacture and supply of furniture. The firm must be registered with the statutory authority and also furnish attested copies of the following documents:

   (a) Certificate of incorporation of registration with competent authorities to manufacture and supply of furniture.
   (b) Valid registration with sale tax and service tax authority.
   (c) TIN / PAN.
   (d) Valid quality certificate from competent authority (i.e. ISO, ISI etc).
   (e) Green Guard / equivalent Environment certificate.
   (f) Service tax clearance certificate for the period ending 31.03.2014.
   (g) Experience certificate.
   (h) Annual turnover with CA audited balance sheet for financial year 2011-12, 2012-13 & 2013-14.

10. Tender without required documents, incomplete in any form will be rejected outright. Conditional tenders will not be considered. Tender containing false/misleading documents/ information will be rejected and may also be liable for consequences for submitting false information.

11. All the columns in financial bid are to be filled in words and figures. The variation in words and figures, if any, the lowest shall be taken into account.

12. In case the successful bidder declines the offer of contract, for whatsoever reason(s), his EMD will be forfeited.

13. The University reserves the right to reject all or any tender in whole, or in part, without assigning any reason thereof.

14. **Cost:** The rates quoted should be inclusive of all taxes, levies, freight, insurance, transportation, installation etc at the destination. Rates and make of the furniture are to be quoted in the financial bid as per tender document (Annexure-II), else it may not be considered. All the above stated elements of taxes and others are required to be shown separately and distinctly.

15. **Office:** The firm should have its office / authorized dealer / workshop / representative within JMC limit of Jammu to provide service after sale and to furnish the addresses of service centre with telephone number along with technical bid. The firm does not have authorized office / service centre at Jammu will not be considered.

16. **Repair and maintenance:** The firm selected to supply the furniture will be required to undertake the repair and maintenance of furniture as and when required or at a regular interval of six months. The firm will be required to install a repair camp on six monthly basis free of cost during warranty period. The firm should quote their rates for servicing the supplied furniture fort subsequent period of five years.

17. **Supply:** The firm selected will be required to supply the furniture within the six weeks from the date of issue of purchase order. Further, the firm selected to supply the furniture, equipments, etc. should undertake to write code numbers as per the University instructions on all the furniture and other items.

18. **Management services:** The firm would be required to provide the management / consultation services etc. in respect of the furniture to establish any labs / hall, free of cost as and when required.

19. **Validity of quotation:** All entries in the tender form should be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by the authorized signatory. The bid shall be valid for 90 (ninety) days from the date of opening.

Chapter–II: Terms and conditions

20. The evidence for filing of returns along with Profit & Loss account and audited balance sheet for last three financial years 2011-12, 2012-13 & 2013-2014 should be enclosed along with the bid.

21. **Turnover:** The bidder must have an annual average turnover of not less than **Rs. 15 crore** during the last three consecutive financial years 2011-12, 2012-13 & 2013-2014 certified by a Chartered Accountant. The bidder should not have incurred loss in any two years during the last three years as on 31.03.2014.

22. Taxes deduction at source as per provision will be made by the University.

23. In case the firm fail to supply the desired specification of furniture as per terms and conditions, the University reserves the right to place the order to the next higher bidder or outside agency and the difference of price will be recovered from the defaulter agency who has been awarded the initial order and this will be binding on the bidder.

24. The University does not pledge himself to accept the lowest quoted or any tender and reserve the right to accept the whole or any part of the tender or portion of the quantity offered and bidders shall supply the same / execute the work at the rate quoted by them.

25. **Rejection of tender:** The conditional tender, unfilled / unsigned bids, without required documents, EMD and cost of tender form (if downloaded form is used) shall not be accepted and on such bids any query / intimation will not be entertained.

26. The committee may consider any bid, if feels that inadvertently certain required documents are not enclosed by the firm and the firm promises that the required documents obtained before the closing date of the tender will be furnished within stipulated time. The decision of the committee will be final in this regards.

27. **Specification:** The desired specifications and allied technical details are placed at Annexure-I(C), if required the same may be amended / up graded at the time of placing purchase order without increase in the quoted price. These are basic specification; the firm may quote the same or higher specification as per enclosed annexure format only, without changing the specification and serial number. The committee may amend the specification and their decision will be final in this regard.

28. **Technical bid:** The technical bid must consist the declaration form [Annexure–I(A)], technical and allied details of the firm [Annexure–I(B)] and items with specifications [Annexure-I(C)] indicate that the firm is ready to supply the required specification by mentioning "Yes / No" along with required documents. The firm has to quote as per the required specification, however higher configuration / technically up graded can be considered by the University. Detailed specifications, catalogue / literature, of all the items quoted may be supplied with the technical bids. Incomplete bid / in adequate specification etc., in any respect are liable to be rejected.

29. **Bid security / EMD:** The filled in tender form without requisite security bid / EMD and cost of tender form (*if the downloaded tender form is used*) will not be considered. Both the DD are to be drawn separately favouring "Central University of Jammu" payable at Jammu. The security bid of unsuccessful bidders will be return without interest after finalization of the tender. The security bid of the successful bidder will be converted into security deposit and will be returned without interest after successful completion of warranty period / after submission of bank guarantee / supply of furniture. Further, in case any firm is L-1 in some of the items, than the firm will be required to deposit the bid security / EMD amount equal to 10% amount of purchase order and the full bid security / EMD amount will be returned without interest. The cost of tender form and security bid / EMD amount is as follows:

Particular	**Cost of tender document** (Non refundable)		**Bid security / EMD**
Furniture	By hand Rs. 1,000/- through DD only	For download form Rs. 1,000/- through DD only	6,50,000/-

30. **Company profile:** The bidders must submit their company profile and to mention their make of the furniture which will be supplied. A list of organizations / agencies to which furniture has been supplied may be furnished along with copies of supply order, with the technical bid.

31. **Experience:** Bidder should be original manufacturer / authorise dealer and should have minimum eight years of experience in supply of similar furniture and fixture to Govt. /semi Govt. / PSU / reputed organisation. The bidders must have executed successfully a single order of at least Rs. 2 crore or above similar to the infrastructures of Central University of Jammu or larger one from Govt. / Semi-Govt. / reputed organisation with customer satisfaction during the last three years. A certified copy of the same should be attached with the technical bid.

32. **Warranty:** All the furniture should be with onsite comprehensive warranty for minimum period of two years (or as per OEM warranty period, whichever is later) after satisfactory installation and agreed by the University. The firm should repair / replace the faulty items free of cost during the warranty period.

33. **Payment terms:** No advance payment will be considered. The payment will be release in Indian rupees in the following orders:

(i) **90% payment of purchase order:** After 100% supply of furniture, subject to certification by the University.

(ii) **10% payment of purchase order / security deposit:** After availing the warranty period plus one month or on receipt of Bank Guarantee of any nationalized bank of equal amount for a period of warranty plus one month.

(iii) The purchase order may be placed in phase manner and the payment may be considered phase wise.

34. **Quantity:** The quantity mentioned in the tender document can increase or decrease without changing the quoted price at the discretion of the University and the decision of the University shall be final in all respect. This is a tender cum rate contract and registration of suppliers initially for a period of one year and the item offered in the tender can be re-ordered at the same rate, terms & conditions within a period of twelve (12) months extendable by next year mutually agreed by both the parties.

35. **Quality:** All the steel parts shall be given antirust treatment and epoxy powder coated. The University reserves the right to visit the workshop of firms to access the quality, durability, workmanship of the furniture.

36. **Submission of integrity pact:** The selected firm will be required to furnish the Integrity Pact as per Office Memorandum No.14 (12)/2008-E-II (A) dated 19.07.2011, Ministry of Finance, Government of India; the form is available with the University.

37. **Rights of the University:** The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice in part of full. The University reserves the right to accept or reject any bid, and to annual the bidding process and reject all bids at any time, without thereby incurring any liability to the affected bidder or bidders of the ground for such action.

38. Late submission of tenders shall not be accepted. If the tenders are sent by post / courier, it should be ensured that cover should be intact at the time of reaching destination without any damage or loss. The University is not responsible for any delay on account of postal / courier services.

39. **Acceptance of terms and conditions:** The bidder shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained therein and submit the same along with the bid. The bidder would fill up the information in the Annexure enclosed at the end of this document at Chapter–III in clear and legible terms. Annexure shall also have to be signed and stamped by the bidder or its authorized signatory.

40. The tender documents are not transferable. Conditional tenders will not be considered.

41. The short listed tender along with the documents will be submitted to the competent authority and upon approval; the successful bidders will be placed with purchase order.

42. The University may procure certain furniture offered under DGS&D rate contract, the firm may quote for both DGS&D and Non DGS&D rates, if available. The University will procure the furniture on lowest quoted (L-1) basis from the shortlisted firms on item wise and the firm can quote for any items or all the items, the University decision will be final in this regard.

43. **Penalty clause:** The supply and installation of furniture has to be completed within stipulated time period, in case of delay and the University is not satisfied with the stated reason, the University reserves the right to impose the penalty, as follows:

(i) **Liquidated damages:** If the firm fails to supply and install the furniture of desired quality and quantity or part of it or unable to perform the service within specified periods herein for reasonable cause, the University shall, without prejudice to its other remedies under the contract / order may deduct from the price, as liquidated damages, a sum equivalent to 0.5% per week of the value of undelivered goods or unperformed services limited to a maximum of 10% value of the purchase order / left over cost. Once the maximum is reached, the University may consider termination of the contract / order without any notice and further serious action may be initiated. Late supply to the maximum of 10% will be deducted from the bill after which the order will remain cancelled and bid security / earnest money deposited will be forfeited.

(ii) **Termination for default**: The University may, without prejudice to any other remedy for breach of contract / order, by written notice of default sent to the firm, may terminate the contract / order in whole or part at the risk and cost of the defaulting firm.

(a) If the firm fails to execute the supply of all the material specified in the order with in the period(s) of desired quality and quantity specified in the order, or within any extension therefore granted by the University, or

(b) If the supplier fails to perform any other obligation(s) under the contract/order.

(c) If any defects are observed in the furniture, the University will have the right to reduce the payment to be made to the firm, or take any other suitable action against the firm. The University decision will be final in this regard.

(iii) **Withdrawal**: In case leading to the withdrawal of the assigned furniture order, the entire charges which will be incurred on withdrawal process and the enhancement of the cost, if any, in getting the furniture supplier will be recovered from the defaulting firm together with penalties as may be fixed by the University.

44. **Settlement of dispute:** In case of any dispute, Jammu will be the jurisdiction and the Registrar, Central University of Jammu, shall decide the issue and his decision will be final and shall be the binding on both the parties.

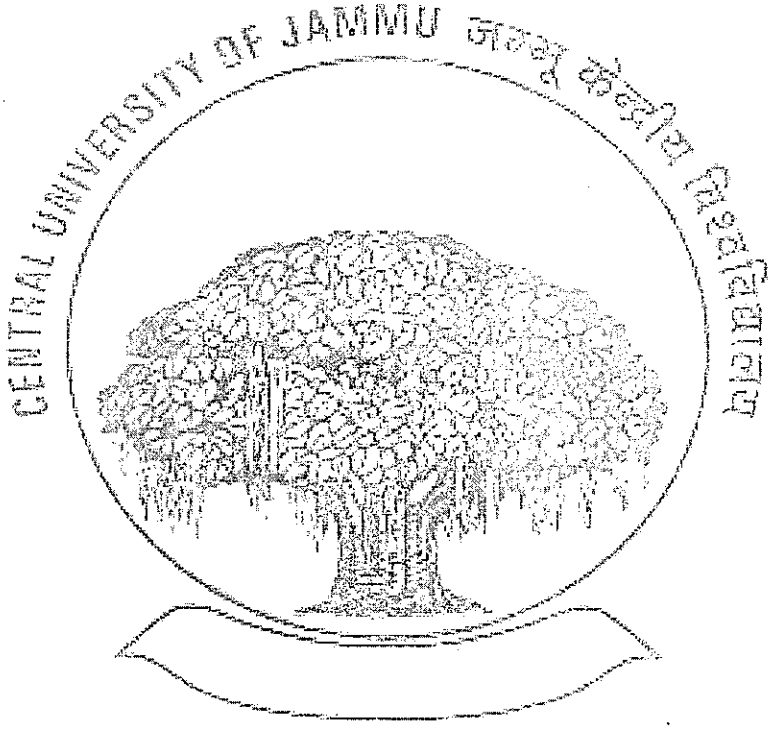
45. In case of any disagreement or dispute between the first party (i.e. Central University of Jammu) and the second party (i.e. agency) arising out of or due to the terms and conditions

of contact agreement, the Central University of Jammu shall have the discretion for settlement of such disputes by appointing a sole arbitrator and the award so made by the arbitrator shall be final and binding on both the parties. Jurisdiction shall be Jammu courts only, for any dispute.

Registrar
Central University of Jammu,
Jammu

Place: Jammu (J&K)
Date: 7th August 2014

Encl: i) Annexure-I (A): Technical bid (Declaration) (1 page)
ii) Annexure-I (B): Technical Bid (Technical & allied details) (1 page)
iii) Annexure-I (C): Technical bid (Items with specification) (09 pages)
iv) Annexure-II : Financial bid (08 pages)



Chapter–III: Declaration, technical and allied information of the firm and furniture.

Annexure–I (A)

Technical bid (Declaration): To be filled by the firm on their letter head and to submit to Central University of Jammu along with the technical bid.

1. I, ... Son/Daughter/Wife of Shri..... authorize dealer / authorized signatory of M/s. ..... and competent to sign this Declaration and execute this tender document on behalf of agency.

2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage, besides liabilities towards prosecution under appropriate law.

Signature with date & Seal of the agency .....

Name of the applicant .....

Designation .....

Note: The above declaration may be furnished on the letter head of the agency, duly sealed by the authorized signatory of the company, should be enclosed with the tender.

Annexure–I (B)

Technical Bid (required technical and allied details of the firm): To be filled by the firm and to submit to CUJ along with technical bid.

Sl. No.	Particulars	Details (if yes, furnish number)	Appendix No. (attached in bid)
1	Name of the Firm / Agency:	M/s.	
2	Status of the Firm / Agency: (Proprietorship / Partnership / Joint Stock Co. etc)		
3	Address:		
	a) Office:		
	b) Authorise Dealer / Workshop / representative:		
4	Telephone / Mobile No. / E-mail address / Website address		
5	Name of the Proprietor / Partner / Director		
6	Documentary Proof of :		
	a) Proof of certificate of incorporation of registration with competent authorities to manufacture and supply of furniture.	Yes/No:	
	b) Valid registration with sale tax and service tax authority, certificate No.	Yes/No:	
	c) TIN / PAN No.	Yes/No:	
	d) Valid quality certificate from competent authority i.e. ISO, ISI etc.	Yes/No:	
	e) Audit balance sheet and profit and lose statement for 2011-12, 2012-13 and 2013-14	Yes/No:	
	f) Service Tax clearance certificate for the period ending 31.03.2014	Yes/No:	
	g) Green Guard/ equivalent Environment Certificate	Yes/No:	
	h) Eight years experience from Govt. / Semi Govt. / PSU / reputed organization where the firm has supplied the similar furniture.	Yes/No:	
7	Earnest Money deposit details		
	a) Amount of Earnest money		
	b) Name of the Drawer and Drawer Bank		
	c) No. and Date of the Bank Draft		
8	Details of the demand draft & amount (in case of document downloaded from our website).		

Declaration: I hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I understand that in case any deviation is found in the above statement at any stage, I / we will be blacklisted and will not have any dealing with the University in future.

Signature with date & seal of the agency : .....

Name of the Applicant : .....

Designation : .....

Annexure–I (C)

Technical bid (Items with specification): To be filled by the firm and to submit to CUJ along with the technical bid.

A. Class Room furniture:

Sl. No.	Specification	Qty. Req.	Make of the Furniture	Agreed by firm (Yes/ No)
1	**Student desk**: Top made of 24 mm, sides 18 mm prelam particle board, base made of 16 MS sheet & four legs of 1 inch pipe of dimension 4(L) x 1½(B) x 2½(H) feet with provision ½ feet shelf to place books and room to insert two chairs inside the table. Steel frame with anti-rust treatment & black colour.	160		
2	**Student chairs**: Providing and fixing chair in medium back, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 1,00,000 cycles. The fabric used in chair should be fire retardant and have abrasion resistance quality.	320		
3	**Lecture podia:** Made of 24 mm prelam particle board of standard height 4 feet and width 2 feet with 3 compartments to place the books, answer sheet etc with in-built wire management.	12		
4	**White & green board:** Providing & fixing 12x4 feet white/green board of 4 inch (w) & 1 inch thick wooden board with aluminium frame with stand for duster, chalk & pen. High strength and durability.	12		
5	**Notice board:** Providing & fixing 4x4 feet soft board with maroon felt cloth with transparent glass, cover and lock facility made of aluminium frame. High strength and durability.	12		
6	**Dust bin:** Small size of 10-litre capacity made of stainless steel bucket with moving cover.	12		
7	**Dust bin:** Big size of 25 litre capacity drum made of stainless steel with moving cover.	10		

B. Office Furniture:

8	**Office table:** Providing & fixing office table of approx size 5ft x 2.5ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer mobile prelam pedestal of approximate size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box and one filing drawer with plastic/metal handle & premium locks	38		

9	**Office chairs:** Providing & fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with coloured excellent quality fabric upholstered seat & back. Approx seat dimensions: width 2 ft (excluding arms) x 1.5 ft (including of waterfall edge). Approx (min) seat height is 1.5 ft and maximum adjusted up to 1.75 ft. Backrest approximate size is 2 ft (Height) x 1.5 ft (width). Ergonomically designed for back support, high density foam seat durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair should have fire retardant and abrasion resistance quality.	38		
10	**Computer table:** Providing & fixing computer table of approx size 4 ft x 2 ft x 2.5 ft, table top made of 24 mm thick prelam particle board with 2 mm thick PVC edge banding of matching shade, table top rest on 25 mm thick prelam legs which are connected together with 18 mm thick prelam modesty panel, one wire manger on right hand side. Need to provide adequate space to place CPU, Keyboard with ample overhead shelves around monitor to place books, files, etc.	38		
11	**Visitor chairs:** Providing & fixing chair in medium back. With PCM mechanism, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. The fabric used in chair should be fire retardant and have abrasion resistance quality.	152		
12	**Steel almirah:** 3x6x1½(WxHxD) feet made of 18 gauge steel sheet with locking facility & four shelves.	38		
13	**Dust bin:** Small size of 10 litre capacity made of stainless steel bucket with moving cover.	38		

C. Hostel furniture:

Sl. No.	Specification	Qty. Req.	Make of the Furniture	Agreed by firm (Yes/No)
14	**Single bed:** 6x3 feet base made of 16 gauge iron sheet & 1 inch horizontal pipe and two inch vertical pipe supported at 4 places. Front covered with laminated ply board and back having 2 feet height for resting and base covered with 18 mm ply board.	60		
15	**Study table:** Approx 3 ft x 2 ft table top made of 25 mm prelam particle board, one side drawer and filling drawer with provision to insert the chair inside the table.	60		
16	**Study chairs:** Providing and fixing chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in	60		

	black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. A fabric used in chair is fire retardant and have abrasion resistance quality.			
17	**Dust bin:** Small size of 10 litre capacity bucket made of stainless steel with moving cover.	60		
18	**Dust bin:** Big size of 25 litre capacity drum made of stainless steel with moving cover.	08		
19	**Steel almirah:** 3x6x1½(WxHxD) feet made of 18 gauge steel sheet with locking facility & four shelves.	60		

D. Furnishings:

20	**Mattress:** 6 x 3 feet of 4 inch width. High density foam used for long life of reputed brand.	60	4,000	
21	**Pillows**: Foam/Cushion sleeping pillows of reputed brand. Medium size.	60	900	

E. Common Room (Hostel) furniture:

Sl. No.	Specification	Qty. Req.	Make of the Furniture	Agreed by firm (Yes/No)
22	**Chairs**: Providing & fixing chair in medium back with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat & back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair should be fire retardant & have abrasion resistance quality.	120		
23	**Magazine stand:** 3x6 feet height with placing 15 magazines in front side, place to store magazine below flap at back. Side wall made of 24 mm laminate ply board/MDF and all compartment of 18 gauge iron sheet.	02		
24	**News paper stand:** Top made of 18 mm laminated ply board / MDF and base of 1 inch square pipe of 18 gauge iron sheet and place to keep the books in between.	02		
25	**Notice board:** 4x4 feet soft board with maroon felt cloth with transparent glass, cover and lock facility made of aluminium frame. Providing and fixing. High strength and durability.	02		

F. Mess furniture:

Sl. No.	Specification	Qty. Req.	Make of the Furniture	Agreed by the firm (Yes/ No)
26	**Dining table:**4x2 feet top made of stainless steel sheet & legs of 2 inch square/round steel pipe of 16 gauge sheets	30		

27	**Dining chairs:** Wooden seat, MS back and frame base of 4 legs. Stackable construction.	100		
28	**Notice board:** 4x4 feet soft board with maroon felt cloth with transparent glass, cover and lock facility made of aluminium frame. Providing and fixing. High strength and durability.	01		
29	**Menu board:** White Board of 2 x 4 feet dimensions	01		
30	**Dust bin:** Big size of 25 litre capacity drum made of stainless steel with moving cover.	04		

G. Library:

Sl. No.	Specification	Qty. Req.	Make of the Furniture	Agreed by firm (Yes/No)
31	**Steel almirah:** 3x6x1½(WxHxD) feet made of 18 gauge steel sheet with locking facility & four shelves.	02		
32	**Office table:** Providing & fixing office table of approx size 5ft x 2.5ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer mobile prelam pedestal of approximate size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box, one filing drawer with plastic/ metal handle & premium locks.	01		
33	**Office table (small):** Providing and fixing office table of approximate size 4ft x 2ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer mobile prelam pedestal of approximate size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box and one filing drawer with plastic/metal handle and premium locks.	01		
34	**Office chairs:** Providing and fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with colour excellent quality fabric upholstered seat & back. Approximate seat dimensions: width 2 ft (excluding arms)x1.5 ft (including of waterfall edge). Approx (min) seat height is 1.5 ft and maximum adjusted up to 1.75 ft. Backrest approx size is 2 ft (Height) x 1.5 ft (width). Ergonomically designed for back support, High density foam seat durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair have fire retardant &	02		

	abrasion resistance quality.			
35	**Visitor chairs**: Providing & fixing chair in medium back, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. Fabric used in chair is fire retardant and have abrasion resistance quality.	06		
36	**Reading tables:** 4x4x2 (BxLxH) feet, 24 mm pre laminated ply board and centre partition for each student and legs made of 16 gauge iron sheet.	10		
37	**Student chairs**: Providing & chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with Load: 57 kg for 100000 cycles. A fabric used in chair is fire retardant and have abrasion resistance quality.	60		
38	**News paper stand:** Top made of 18 mm laminated ply board/MDF, base 1 inch square pipe of 16 gauge iron sheet and place to keep the books in between.	05		
39	**Property counter:** 6x3x2 (HxBxL) feet with 1½ sq. feet pigeon holes for placing the belongings.	01		
40	**Notice board:** 4x4 feet with transparent glass cover and lock facility made of aluminium frame. Providing and fixing. High strength and durability.	01		
41	**Book stack / rack:** 6x3x2 feet double face, approx depth of 1 foot on both sides. Comprising 5 compartments with 6 iron plates supported at centre to place books. Wooden side made of 24 mm laminated ply board/MDF/Prelam particle board.	10		
42	**Add on to single book stack/rack:** 6x3x1 feet (HxWxD) of single faced stacks, 5 compartments with 6 iron plates supported at centre to form compartments to place books. Sides made of 24 mm laminated ply board/MDF/prelam particle board.	05		
43	**Add on to double face book stack/rack:** 6x3x2 feet (HxWxD) of double faced stacks of 5 shelves, 5 compartments with six iron plates supported at centre to form compartments to place books. Sides made of 24 mm laminated ply board / MDF / prelam particle board.	05		
44	**Steel almirah**: 6 x 3 x 1½ feet with glass door with lock facility for library books	05		

H. Computer Room:

Sl. No.	Specification	Qty. Req.	Make of the Furniture	Agreed by firm (Yes/No)
45	**Computer Table/Work station:** Providing and fixing computer workstations of approximate size 4 ft x 2 ft with 60 mm thick partition and 3 ft high. **Frames: -** Partition thickness is 60mm for stability and with the inside gap between two tiles is approximately 50mm for higher wire carrying capacity. Frame Horizontals are made of 1mm thick CRCA sheets & the verticals are made of Aluminium Extrusions of 1.5mm thick, All the frames will be duly powder coated based. Attached to form a 2-way, 3-way or a 4-way configuration. **Raceways:** The raceways are made out of 0.8mm thick CRCA & powder coated. The electrical raceway can be provided below worktop or above worktop, these are hook on type which will be mounted on the verticals. The skirting/data raceway is hollow and will be mounted on the raceway channels **Wire management:** The partition has two integrated raceway provided one at skirting level and another at the work surface level thus ensuring separation of power and networking cables. The free space available within raceway accommodates power, data and communication cables. The cable can be taken into the Frame from the floor from the bottom. **Table tops**: Made of 24mm thick Pre-laminated particleboards. Specially designed powder coated M.S. brackets fixed to the partition frame support the tabletops. Accessories like keyboard-tray and CPU trolley in metal with single drawer unit.	80		
46	**Computer Chairs**: Providing chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx Seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with Load: 57 kg for 100000 cycles. A fabric used in chair should be fire retardant and have Abrasion Resistance quality.	80		
47	**Office table:** Providing & fixing office table of approx size 5ft x 2.5ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer mobile prelam pedestal	01		

	of approximate size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box, one filing drawer with plastic/metal handle & premium locks.			
48	**Office chair:** Providing & fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with colour excellent quality fabric upholstered seat and back. Approx seat dimensions: width 2 ft (excluding arms) x 1.5 ft (including of waterfall edge). Approx (min) seat height is 1.5 ft and maximum adjusted up to 1.75 ft. Backrest approx size is 2 ft (Height) x 1.5 ft (width). Ergonomically designed for back support, High density foam seat durability tested with Load: 57 kg for 100000 cycles. Fabrics used in chair should have fire retardant and abrasion resistance quality.	01		
49	**White board:** 6x4 feet board of wooden frame of 4x1 inch (WxT) with place to keep duster, chalk & pen etc.	02		

I. Visitor Room :

Sl. No.	Specification	Qty. Req.	Make of the Furniture	Agreed by firm (Yes/No)
50	**Sofa set:** 3+2+2 with leather look Rexine	03		
51	**Centre table:** 2x4 feet with 12 mm glass top	03		
52	**Visitor's chairs:** Providing and fixing chairs in medium back. With four legged MS powder coated under structure made of 16 gauge MS sheet, fixed armrest i.e. non adjustable in ring shape, fixed base and fabric upholstered seat and back. Leather look Rexine made.	10		
53	**Side tables:** 2x2 feet with 12mm glass top	12		

J. M I Room Furniture:

54	**Office table:** Providing & fixing office table of approx size 5ft x 2.5ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer Mobile prelam pedestal of approx size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box and one filing drawer with plastic/metal handle and premium locks.	01		
55	**Office chair:** Providing and fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with colour excellent quality fabric upholstered seat and back. Approx seat dimensions: width 2 ft	01		

	(excluding arms) x 1.5 ft (including of waterfall edge). Approx (min) seat height is 1.5 ft and maximum adjusted up to 1.75 ft. Backrest approx size is 2 ft (Height) x 1.5 ft (width). Ergonomically designed for back support, High density foam seat durability tested with Load: 57 kg for 100000 cycles. Fabrics used in chair have fire retardant and abrasion resistance quality.			
56	**Visitor chair**: Providing & fixing chair in medium back. With PCM mechanism, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 105 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. Fabric used in chair is fire retardant 7 have abrasion resistance quality.	04		
57	**Patient stool:** Revolving stool made of steel with adjustable height.	02		
58	**Examination bed:** Standard doctor examination bed of reputed brand	01		
59	**Steel almirah:** 3x6x1½(WxHxD) feet made of 18 gauge steel sheet with locking facility & four shelves.	02		
60	**Dust bin:** Small size of 10 litre stainless steel bucket with moving cover.	02		

K. Reception area:

Sl. No.	Specification	Qty. Req.	Make of the Furniture	Agreed by firm (Yes/No)
61	**Sofa set:** 3+2+2 with leather look Rexene.	02		
62	**Centre table:** 2x4 feet with 12 mm glass top	02		
63	**Lounge chair:** MS frame chrome plated, base and back without cushion, seating for three. Perforated seats and back. With arms. Silver grey/stainless steel colour.	26		
64	**Reception desk/tables:** 16x4 feet. Cupboards and shelves underneath with 12mm transparent glass top. Provision for closing on both ends.	1		

Signature with date & seal of the agency : .....

Name of the applicant : .....

Designation : .....

Chapter–IV: Price schedule (to be utilized by the bidders for quoting their prices)

Annexure–II

Financial bid: To be filled by the firm, item wise along with specification and to submit to Central University Jammu along in separate sealed envelope.

A. Class Room furniture:

Sl. No	Specification	Qty. Req.	Make of Furniture	Unit cost	Total cost (including all taxes & charges)
1	**Student desk**: Top made of 24 mm, sides 18 mm prelam particle board, base made of 16 MS sheet and four legs of 1 inch pipe of dimension 4(L) x 1½(B) x 2½(H) feet with provision ½ feet shelf to place books and room to insert two chairs inside the table. Steel frame with anti-rust treatment and black colour.	160			
2	**Student chairs**: Providing and fixing chair in medium back, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 1,00,000 cycles. The fabric used in chair should be fire retardant and have abrasion resistance quality.	320			
3	**Lecture podia:** Made of 24 mm prelam particle board of standard height 4 feet and width 2 feet with 3 compartments to place the books, answer sheet, etc with in-built wire management.	12			
4	**White & green board:** Providing & fixing 12 x 4 feet white / green board of 4 inch (w) and 1 inch thick wooden board with aluminium frame with stand for duster, chalk & pen. High strength and durability.	12			
5	**Notice board:** 4x4 feet soft board with maroon felt cloth with transparent glass, cover and lock facility made of aluminium frame. Providing and fixing. High strength and durability.	12			
6	**Dust bin:** Small size of 10 litre capacity made of stainless steel bucket with moving cover.	12			
7	**Dust bin:** Big size of 25 litre capacity drum made of stainless steel with moving cover.	10			

B. Office furniture:

8	**Office table:** Providing & fixing office table of approx size 5ft x 2.5ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side,	38			

	Independent three drawer mobile prelam pedestal of approx size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box and one filing drawer with plastic/metal handle and premium locks.				
9	**Office chair:** Providing & fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with coloured excellent quality fabric upholstered seat and back. Approx seat dimensions: width 2 ft (excluding arms) x 1.5 ft (including of waterfall edge). Approx (min) seat height is 1.5 ft and maximum adjusted up to 1.75 ft. backrest approx size is 2 ft (height) x 1.5 ft (width). Ergonomically designed for back support, high density foam seat durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair should have fire retardant and abrasion resistance quality.	38			
10	**Computer table:** Providing and fixing computer table of approx size 4 ft x 2 ft x 2.5 ft, table top made of 24 mm thick prelam particle board with 2 mm thick PVC edge banding of matching shade, table top rest on 25 mm thick prelam legs which are connected together with 18 mm thick prelam modesty panel, one wire manger on right hand side. Need to provide adequate space to place CPU, keyboard with ample overhead shelves around monitor to place books, files, etc.	38			
11	**Visitor chairs:** Providing and fixing chair in medium back. With PCM mechanism, armrest, 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approximate seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. The fabric used in chair should be fire retardant and have Abrasion Resistance quality.	152			
12	**Steel almirah:** 3x6x1½(WxHxD) feet made of 18 gauge steel sheet with locking facility & four shelves.	38			
13	**Dust bin:** Small size of 10 litre capacity made of stainless steel bucket with moving cover.	38			

C. Hostel furniture:

Sl. No	Specification	Qty. Req.	Make of Furniture	Unit cost	Total cost (including all taxes & charges)
14	**Single bed:** 6x3 feet base made of 16 gauge iron sheet, 1 inch horizontal pipe, two inch vertical pipe supported at 4 places. Front covered with laminated ply board and back having 2 feet height for resting and base covered with 18 mm ply board	60			

15	**Study table:** Approx 3 ft x 2 ft table top made of 25 mm prelam particle board, one side drawer and filling drawer with provision to insert the chair inside the table.	60			
16	**Study chair**: Providing & fixing chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. A fabric used in chair is fire retardant and have abrasion resistance quality.	60			
17	**Dust bin:** Small size of 10 litre capacity bucket made of stainless steel with moving cover.	60			
18	**Dust bin:** Big size of 25 litre capacity drum made of stainless steel with moving cover.	08			
19	**Steel amirah:** 3x6x1½(WxHxD) feet made of 18 gauge steel sheet with locking facility & four shelves.	60			

D. Furnishings:

Sl. No	Specification	Qty. Req.	Make of Furniture	Unit cost	Total cost (including all taxes & charges)
20	**Mattress:** 6 x 3 feet of 4 inch width High density foam used for long life of reputed brand.	60	4,000		
21	**Pillows**: Foam / Cushion sleeping pillows of reputed brand. Medium size	60	900		

E. Common Room (Hostel) furniture:

22	**Chair**: Providing & fixing chair in medium back, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat & back. Approx seat dimensions: width 105 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (Height) x 1.5 ft (width). High density foam seat Durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair should be fire retardant and have abrasion resistance quality.	20			
23	**Magazine stand:** 3x6 feet height with placing 15 magazines in front side, place to store magazine below flap at back. Side wall made of 24 mm laminate ply board / MDF and all compartment of 18 gauge iron sheet.	02			
24	**News paper stand:** Top made of 18 mm laminated ply board / MDF and base of 1 inch square pipe of 18 gauge iron sheet and place to keep the books in between.	02			
25	**Notice board:** Providing & fixing 4x4 feet soft board with maroon felt cloth with transparent	02			

	glass, cover and lock facility made of aluminium frame. High strength and durability.				

F. Mess furniture:

Sl. No	Specification	Qty. Req.	Make of Furniture	Unit cost	Total cost (including all taxes & charges)
26	**Dining table:** 4x2 feet top made of stainless steel sheet and legs of 2 inch square/round steel pipe of 16 gauge sheets.	30			
27	**Dining chairs:** Wooden seat, MS back and frame base of 4 legs. Stackable construction.	100			
28	**Notice board:** Providing & fixing 4x4 feet soft board with maroon felt cloth with transparent glass, cover and lock facility made of aluminium frame. High strength and durability.	01			
29	**Menu board:** White board of 2x4 feet dimensions	01			
30	**Dust bin:** Big size of 25 litre capacity drum made of stainless steel with moving cover.	04			

G. Library:

31	**Steel almirah:** 3x6x1½(WxHxD) feet made of 18 gauge steel sheet with locking facility and four shelves.	02			
32	**Office table:** Providing & fixing office table of approx size 5ft x 2.5ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer mobile prelam pedestal of approx size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box, one filing drawer with plastic/metal handle and premium locks.	01			
33	**Office table (small):** Providing & fixing office table of approx size 4ft x 2ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, independent three drawer mobile prelam pedestal of approx size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box, one filing drawer with plastic/ metal handle and premium locks.	01			
34	**Office chair:** Providing & fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with colour excellent quality fabric	02			

	upholstered seat 7 back. Approx seat dimensions: width 2 ft (excluding arms) x 1.5 ft (including of waterfall edge). Approx (min) seat height is 1.5 ft and maximum adjusted up to 1.75 ft. Backrest approx size is 2 ft (height) x 1.5 ft (width). Ergonomically designed for back support, High density foam seat durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair have fire retardant and abrasion resistance quality.				
35	**Visitor chair**: Providing & fixing chair in medium back, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. Fabric used in chair is fire retardant and have abrasion resistance quality.	06			
36	**Reading table:** 4x4x2 (BxLxH)-feet, 24 mm pre-laminated ply board, centre partition for each student and legs made of 16 gauge iron sheet.	10			
37	**Student chair:** Providing & chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 1,00,000 cycles. A fabric used in chair is fire retardant and have abrasion resistance quality.	60			
38	**News paper stand:** Top made of 18 mm laminated ply board/MDF, base 1 inch square pipe of 16 gauge iron sheet and place to keep the books in between.	05			
39	**Property counter:** 6x3x2 (HxBxL) feet with 1½ sq. feet pigeon holes to place the belongings.	01			
40	**Notice board:** Providing & fixing 4x4 feet with transparent glass, cover and lock facility made of aluminium frame. High strength and durability.	01			
41	**Book stack / rack:** 6x3x2 feet double face, approx depth of 1 feet on both sides. Comprising 5 compartments with six iron plates supported at centre to place books. Wooden side made of 24 mm laminated ply board/MDF/prelam particle board.	10			
42	**Add on to single book stack / rack:** 6x3x1 feet (HxWxD) of single faced stacks, 5 compartments with 6 iron plates supported at centre to form compartments to place books. Sides made of 24 mm laminated ply board/MDF/prelam particle baord.	05			
43	**Add on to double face book stack / rack:** 6x3x2 feet (HxWxD) of double faced stacks of 5	05			

	shelves, 5 compartments with six iron plates supported at centre to form compartments to place books. Sides made of 24 mm laminated ply board / MDF / prelam particle board.				
44	**Steel almirah**: 6 x 3 x 1½ feet with glass door with lock facility for library books.	05			

H. Computer Room:

Sl. No.	Specification	Qty. Req.	Make of Furniture	Unit cost	Total cost (including all taxes & charges)
45	**Computer table / work station:** Providing & fixing computer workstations of approx size 4 ft x 2 ft with 60 mm thick partition and 3 ft high. **Frames:** Partition thickness is 60 mm for stability and with inside gap between two tiles is approx 50mm for higher wire carrying capacity. Frame horizontals are made of 1.1 mm thick CRCA sheets & verticals are made of aluminium extrusions of 1.5 mm thick. All frames will be duly powder coated based. Attached to form a 2-way, 3-way or a 4-way configuration. **Raceways:** The raceways are made out of 0.8mm thick CRCA & powder coated. The electrical raceway can be provided below worktop or above worktop, these are hook on type which will be mounted on the verticals. The skirting / data raceway is hollow and will be mounted on the raceway channels. **Wire management:** The partition has two integrated raceway provided one at skirting level and another at the work surface level, thus ensuring separation of power and networking cables. The free space available within raceway accommodates power, data and communication cables. The cable can be taken into the Frame from the floor from the bottom. **Table tops**: Made of 24mm thick Pre-laminated particleboards. Specially designed powder coated M.S. brackets fixed to the partition frame support the tabletops. Accessories like keyboard tray and CPU trolley in metal with single drawer unit.	80			
46	**Computer chair**: Providing & chair in medium back. With PCM mechanism, without armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 1.5 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (Height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. A fabric used in chair should be fire retardant and have abrasion resistance quality.	80			
47	**Office table:** Providing & fixing office table of approx size 5ft x 2.5ft with standard height, table	01			

	top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, Independent three drawer Mobile prelam pedestal of approx size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box, one filing drawer with plastic/metal handle & premium locks.				
48	**Office chair:** Providing & fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with colour excellent quality fabric upholstered seat & back Approx seat dimensions: width 2 ft (excluding arms) x 1.5 ft (including of waterfall edge). Approx (min) seat height is 1.5 ft & maxi. adjusted up to 1.75 ft. backrest approx size is 2 ft (height)x1.5 ft (width). Ergonomically designed for back support, high density foam seat durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair should have fire retardant & abrasion resistance quality.	01			
49	**White board:** 6x4 feet board of wooden frame of 4x1 inch (WxT) with place to keep duster, chalk and pen.	02			

I. Visitor's Room:

Sl. No.	Specification	Qty. Req.	Make of Furniture	Unit cost	Total cost (including all taxes & charges)
50	**Sofa set:** 3+2+2 with leather look rexine.	03			
51	**Centre table:** 2x4 feet with 12 mm glass top	03			
52	**Visitor's chair**: Providing and fixing chairs in medium back. With four legged MS powder coated under structure made of 16 gauge MS sheet, fixed armrest i.e. non-adjustable in ring shape, fixed base and fabric upholstered seat and back. Leather look rexine made.	10			
53	**Side tables:** 2x2 feet with 12mm glass top	12			

J. M. I. Room furniture:

54	**Office table:** Providing and fixing office table of approx size 5ft x 2.5ft with standard height, table top made of 24 mm thick prelam particle board of with 2 mm thick PVC edge banding of matching shade, table top rest on 24 mm thick prelam legs which are connected together with 18 mm thick prelam panel, one wire manger on right hand side, independent three drawer mobile prelam pedestal of approx size 400x475x675 mm along with table, made of 18 mm thick prelam particle board having two box, one filing drawer with plastic/metal handle & premium locks.	01			

55	**Office chair:** Providing and fixing chair in high back. With synchro-01 mechanism with 1 position locking when back is erect, adjustable armrest with PU pads on arms, nylon base, nylon castors with colour excellent quality fabric upholstered seat and back. Approximate seat dimensions: width 2 ft (excluding arms) x 1.5 ft (including of waterfall edge). Approximate (Min) seat height is 1.5 ft and maximum adjusted up to 1.75 ft. Backrest approximate size is 2 ft (Height) x 1.5 ft (width). Ergonomically designed for back support, High density foam seat Durability tested with load: 57 kg for 100000 cycles. Fabrics used in chair have fire retardant and abrasion resistance quality.	01			
56	**Visitor chair**: Providing & fixing chair in medium back. With PCM mechanism, with armrest, with 4 leg MS frame under structure in black colour with high quality fabric upholstered seat and back. Approx seat dimensions: width 105 ft (excluding arms) x 1.4 ft (including of waterfall edge). Backrest size is 2 ft (height) x 1.5 ft (width). High density foam seat durability tested with load: 57 kg for 100000 cycles. Fabric used in chair is fire retardant and have abrasion resistance quality.	04			
57	**Patient stool:** Revolving stool made of steel with adjustable height.	02			
58	**Examination bed:** Standard doctor examination bed of reputed brand	01			
59	**Steel almirah:** 3x6x1½(WxHxD) feet made of 18 gauge steel sheet with locking facility & four shelves.	02			
60	**Dust bin:** Small size of 10 litre stainless steel bucket with moving cover.	02			

K. Reception area:

61	**Sofa set:** 3+2+2 with leather look Rexene.	02			
62	**Centre table:** 2x4 feet with 12 mm glass top	02			
63	**Lounge chair:** MS frame chrome plated, base and back without cushion, seating for three. Perforated seats & back with arms. Silver grey / stainless steel colour.	26			
64	**Reception desk / tables:** 16x4 feet cup boards and shelves underneath with 12mm transparent glass top. Provision for closing on both ends.	01			

L. Maintenance of furniture:

65	Rates for servicing the supplied furniture for subsequent period of five years.				

Signature with date & seal of the agency :.....
Name of the applicant :.....
Designation :.....