



Central University of Jammu

Bagla (Rahya-Suchani), Distt. Samba
Jammu, J&K-181143. website: www.cujammu.ac.in

No: CUJ/EST/F.11/2015-16/03

Date: 03.06.2016

Cost of tender documents: Rs. 500/-

Issued to: M/s.

**TENDER DOCUMENT
FOR
CANTEEN AT CENTRAL UNIVERSITY OF JAMMU,
CAMPUS RAHYA-SUCHANI (BAGLA), DISTT SAMBA**



Last date and time to submit the bids : 24th June, 2016 by 03.00 p.m.

Date and time of opening of bids at : 24th June, 2016 by 03.30 p.m.
(Rahya-Suchani) Bagla, Distt. Samba
Jammu-181143

Notice Inviting Tender for Canteen

Preface:

The Central University of Jammu (CUJ) is presently functioning from two campuses i.e. Temporary Academic Block (TAB) and hostels at Sainik Colony and Headquarters at Jammu, J&K-181143.

Call for Tender:

The CUJ intends to run its Canteen at Rahya-Suchani (Bagla), Distt. Samba and in this regard, tenders are invited under dual cover system (technical and financial bid) by the CUJ, from reputed firms/agencies.

Availability and Submission of Tender Form:

The tender documents can be obtained in person from Rahya-Suchani (Bagla), Distt. Samba Jammu-181143 on payment of Rs. 500/- (Rupees Five hundred only) through demand draft in favour of **Finance Officer, Central University of Jammu** payable at Jammu during working hours (10:00 to 17:00 hrs). The tender documents can be downloaded from University website www.cujammu.ac.in and must be submitted along with cost of tender form i.e Rs. 500/- . The CUJ reserve the right to extend / postpone the last date and time of the tender without assigning any reason.

Eligibility Criteria

1. The firm should have minimum three years satisfactory experience of catering with a capacity to serve more than 600 persons in educational institutes of higher education or state/central government organization/PSUs or reputed Industrial Houses, or reputed private companies. The documentary evidences like award letter and performance certificate or recommendations for the institutions shall also have to be submitted.
2. The firm should have a cumulative turnover of Rs. 15 lacs (Rupees Fifteen lacs) for the last three years. Supporting documents (balance sheet/return file) should bear the endorsement and seal of the firm. The balance sheet should have been audited by a Chartered Accountant.
3. Firm should have a valid PAN/TIN/any other registration required as per law.
4. Firm should not be blacklisted/debarred by any government organization/PSU. Undertaking to this effect from competent authority should be enclosed within the Technical bid.

General Terms and Conditions

1. Interested firms are requested to submit their bid using Two-Envelope method i.e there shall be two separate envelopes. The first envelope i.e Technical Bid shall consist of compliance to eligibility requirements, technical specification and compliance to all terms and conditions. The second envelope i.e Financial Bid shall contain the financial quote in the prescribed format (**Annexure V**). The sealed envelope should be superscribed "Tenders for Canteen Services at

Central University of Jammu

Central University of Jammu, Campus Rahya-Suchani (Bagla)" along with tender number and date, addressed to the **Assistant Registrar (Estates) Central University of Jammu, Rahya-Suchani (Bagla), Distt. Samba -181143.**

2. The format for submission of technical bid is as follows:
 - a. Index
 - b. Covering letter as per Annexure-I
 - c. EMD in the form of FDR/CDR/Banker's Cheque favouring *Finance Officer, Central University of Jammu* for the amount mentioned in the tender document.
 - d. The profile of the firm as per Annexure II
 - e. Experience of operation in the last three years as per Annexure III.
3. The Tenderers shall be required to submit the EMD of Rs. 20,000 (Rupees Twenty thousand only) in the technical bid. The bid without EMD will be considered as non responsive and shall be outrightly rejected. EMD of the unsuccessful bidders shall be returned at the earliest after the expiry of final bid validity and latest by 30th day after the award of the contract.
4. All pages of the Tender document should bear endorsement and seal of the firm.
5. The interested firms may submit the Tender on or before **24th JUNE, 2016** by 3:00 PM. In case of holiday, next working day shall be considered as last date for receipt of tender documents. Tenders received after the stipulated date and time shall not be entertained.
6. Tenders shall be opened on **24th JUNE, 2016** at 3:30 PM in Committee Room of CUJ at Campus Bagla. The firm who would like to be present during the opening of the Tenders may remain present as per the scheduled date and time or may depute their representative to remain present for the same.
7. The financial bid of only those firms shall be opened whose technical bids recommended by the tender committee are found as per specifications, eligibility criteria and terms and conditions as laid down in the tender.
8. Power is vested with the CUJ to accept or reject any or all the tenders (either in part or full) without assigning any reason whatsoever.
9. Arbitration: In case of any dispute arising out of the contract, the same shall be referred to the Arbitrator whose decision shall be final and binding upon the parties concerned. The arbitration for any dispute and jurisdiction for the purpose shall be Jammu, under the prevailing Indian Law.
10. The contract will be for a period of one year and may be renewed for a further period of one year, provided services of licensee are to the satisfaction of the University and without any default in payment of licence fee, water and electricity charges
11. In case the firm fails to provide quality service and food, it shall be liable for payment of damages to the University as per the decision of the competent authority, CUJ besides forfeiture

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