

# जम्मू केंद्रीय विश्वविद्यालय Central University of Jammu

राया-सूचानी (बागला), जिला सांबा-181143, जम्मू (जम्मू एवं कश्मीर)  
Rahya-Suchani (Bagla), District: Samba – 181143, Jammu (J&K)

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Minutes of the 10<sup>th</sup> meeting of Executive Council held on 09<sup>th</sup> November, 2015 at 11:30 A.M. in the Committee Room, Administrative Block of Central University of Jammu, Rahya-Suchani (Bagla).

Following members were present in the meeting:

1. **Prof. Ashok Aima** (in the Chair)  
Vice Chancellor
2. **Prof. Dev Raj**  
Vice Chairman,  
University Grants Commission (UGC)
3. **Prof. Amitabh Mattoo**  
Centre for International Politics,  
Organization and Disarmament,  
Jawaharlal Nehru University,  
New Mehrauli Road, New Delhi 110067 &  
Advisor to Chief Minister, J&K
4. **Prof. (Dr.) K.L. Chopra (Padamshri)**,  
Former Director, IIT Kharagpur.
5. **Prof. Ashok Ogra**,  
Director, Apeejay Institute of Mass  
Communication, Apeejay Campus.
6. **Prof. Mohammad Israrul Haque**,  
Dean and Chairman,  
Deptt. of Business Administration,  
Aligarh Muslim University.
7. **Prof. Devanand**  
Dean, School of Basic and Applied Sciences,  
Central University of Jammu.
8. **Prof. Deepak Raj Gupta**  
Dean, School of Business Studies  
Central University of Jammu.

9. **Dr. Jaya Bhasin**  
Associate Professor,  
Department of HRM & OB  
Central University of Jammu.
10. **Sh. Jit Singh**  
Registrar & Secretary,  
Central University of Jammu.

**Special Invitee**

1. **Prof. Lokesh Kumar Verma**  
Dean, School of Education &  
Dean, School of Humanities & Social Sciences &  
Head, Deptt of Educational Studies  
Central University of Jammu

The following members could not attend the meeting because of pre-occupation, and were granted leave of absence:

1. **Secretary, Department of Higher Education,  
MHRD, Govt. of India,  
New Delhi.**
2. **Chairman, University Grants Commission,  
Bahadur Shah Zafar Marg, New Delhi  
or his/ her nominee;**
3. **Dr. Koppillil Radhakrishnan,  
Former Chairman, ISRO**
4. **Ms. Sarita Chouhan, IAS**  
Secretary to Government of J&K,  
Higher Education Department  
Civil Secretariat, Jammu.
5. **Dr. Naresh Trehan,  
CMD, Medanta, The Medicity,  
Sector-38, Gurgaon-122001.**



The Vice Chancellor extended a very warm welcome to the members of the Executive Council as well as the special invitees. He expressed his deep sense of gratitude to the members for sparing their valuable time to attend the 10<sup>th</sup> meeting of the Executive Council to enrich its deliberations and to guide the University in steering its academic and administrative affairs. He informed the members that the term of first Executive Council expired in March 2015. The MHRD vide their letter F.No. 52-7/2013-CU.III dated 6<sup>th</sup> August, 2015 conveyed the assent of the Visitor regarding composition of 2<sup>nd</sup> Executive Council and thus the 2<sup>nd</sup> Executive Council has since then been constituted. The Vice Chancellor further informed that during the interim period no meeting of the Executive Council could be held.

The Vice Chancellor made a power-point presentation with regard to various academic and developmental activities. The Vice Chancellor informed that during the period under report, the admission process was accelerated and innovative processes were adopted with a view to give wider publicity by using diverse means of communication, such as, print and electronic media, SMS, e-mails, TV channels, FM channels, FM radio, hoardings, etc. As a result, 8775 applications were received for the Academic Session 2015-16 for the 12 Post Graduate Programmes as compared to 2666 candidates who applied in the previous Academic Session. The admission process was completed and 332 students were admitted to various Post Graduate programmes, while 29 students were admitted to M.Phil-Ph.D. Programmes, as detailed out in the Report. The Vice Chancellor also informed that representation to SC/ST/OBCs were also given as per UGC/Govt of India policy. He further added that the pass percentage for examination for the first semester was 77% and for third semester it was 86.95%. Likewise the pass percentage for the second semester examination of Academic Session 2014-15 was 96% and for fourth semester it was 99.14%. He also highlighted the number of scholars who qualified JRFs/NET in various Departments.

The Vice Chancellor informed the Council that the University is also providing hostel accommodation to the students in the hired buildings. He



further informed that the University is providing Centralised Library facilities having sufficient Books, Thesis and Dissertations, and other facilities like E-journals, E-resources, Full text data bases (ISID, JCC, UGC info net), computerised lab with WiFi, Reprographic services, Reference services, and automation facilities for Research Scholars and students. He also added that the University has NKN connectivity/ campus WiFi enabled/ LAN connections. The University has also created three centralised computer labs with about 70 computers at Temporary Academic Block Campus and a centralised computer lab with about 50 computers at main campus. He also informed that file tracking system in the Administrative offices has also been started. The Vice Chancellor further informed about the number of faculty positions that have been already advertised and the process for filling up these positions is under progress. He also informed that a number of Non Teaching posts including the Controller of Examinations, Librarian and the Finance Officer have also been advertised and action is being taken to fill them. The Vice Chancellor made a mention about the adoption of five villages, Jang Panchayat under Unnat Bharat Scheme, Adoption of two Schools and variety of other initiatives under outreach programmes of the University.

He apprised the Members about the visit of Dr. Jitendra Singh, Hon'ble Union Minister for Development of North Eastern Region (Independent Charge) and Minister of State, Prime Minister Office, Personnel, and Public Grievances & Pensions; Department of Atomic Energy and Department of Space (on 10/05/2015); Professor (Dr.) Ram Shankar Katheria, Hon'ble Minister of State, Department of Higher Education, Govt. of India (on 26/05/2015); Jenab Mufti Muhammad Sayeed, Hon'ble Chief Minister, J&K; Dr. Nirmal Singh, Deputy Chief Minister and other Ministers of J&K State who visited the University campus on 16/10/2015 and appreciated the academic and developmental initiatives taken by the University. The Vice Chancellor also made a special mention about the Memorandum of Understanding (MoU) signed by Central University of Jammu with Central University of Kashmir and Central University of Himachal Pradesh for P.G. Courses, i.e. MBA(Human



Resource Management), MBA (Tourism and Travel Management), English, Applied Mathematics, Economics and Education to promote cooperation in educational and research activities, besides establishing a framework for programmes of exchange and collaboration in areas of mutual interest thereby facilitating transfer of credits. He added that the faculty of the University has undertaken number of major and minor projects. He also apprised the members about the various ongoing developmental/construction activities on the campus and thanked MHRD and UGC for their guidance and financial support.

Worthy members of the Executive Council appreciated the Report of the Vice Chancellor and congratulated him and his team for achieving so much within a short span of four years since the functioning of the University. They also appreciated the efforts of Vice Chancellor for taking steps to initiate new academic programmes in the emerging areas from academic session 2016-17. The members further congratulated the Vice Chancellor on having been awarded "Life Time Achievement Award" for Outstanding Academic Contribution in the field of Management and Higher Education by the Himachal Pradesh Commerce & Management Association on 27<sup>th</sup> June, 2015.

- Prof. Dev Raj suggested that the Department of National Security Studies may be converted into a research centre, after reviewing status of admissions in the next year. He also suggested that Cyber Security should also be taught under the National Security Studies. The Council also resolved that for programmes where the admission is not full (atleast 50%) such courses may be reviewed by an expert Committee for discontinuing and opening new courses/ programmes in place of such programmes or may be converted into Centres.

- Prof. Dev Raj further suggested that while establishing Departments, there should not be mere duplication of what is already existing in other Universities. He further suggested that eminent professors may be invited



under GIAN Scheme. Prof. Dev Raj also emphasized that University should not start any fresh programmes/courses unless and until an eminent professor is appointed in the Department to ensure that he leads the centre and guides the other faculty for maintaining and raising academic standards.

- Prof. Mattoo suggested that incentives for retaining good faculty should be considered as the UGC doesn't provide any such scheme. The members were of the view that for contractual faculty, a consolidated amount i.e. Rs One Lac to a retired Professor; Rs 75,000/- to a retired Associate Professor; and Rs 60,000/- to a retired Assistant Professor may be paid subject to concurrence / approval from UGC. It was also resolved that all such posts be advertised before filling up even on contract basis. It was further suggested that Rs. One Lakh be awarded to a teacher for a good research work based on the impact factor. Likewise, it was suggested that Rs 50,000/- may be paid for award to a good teacher/researcher.

- Prof. Chopra suggested that for implementing all such schemes detailed rules may be drafted and put up to EC for approval.

- Prof. Chopra further suggested that a corpus fund be created to promote Academic and Research Activities. He also observed that organizational behaviour is part of the Department of Human Resource Management and thus OB is not needed. He also suggested that the Department of Environmental Science be renamed as Department of Environment and Energy.

- Prof. Chopra also suggested that the Department of Educational Studies be renamed. It was proposed as Department of Education. He further suggested that there should be a Dean for Research and Development. Prof. Chopra added that the persons from the Industry should also be invited as resource persons.



- Prof. Chopra also suggested that teachers should be provided videotaping facility for their lectures. He also added that the rules for providing consultancy by teachers should be framed.
- Prof. Ashok Ogra suggested that financial assistance available for Media Studies should be availed of from the concerned Ministry. Prof. Ogra suggested that the Library may be renamed as Learning Resource Centre.
- Prof. Mohammad Israrul Haque observed that the University has constructed the DDE Building but no Academic Block has been constructed so far.
- Prof. Haque suggested that quality of teachers should be ensured. He suggested that Vice Chancellor may enquire into the matter of teacher selection, particularly qualifications and API Scores in terms of UGC rules.

The Council also deliberated on the issue regarding construction of DDE Building instead of Academic Block. The members were of the view that DDE Building was constructed without having started or approved any Course to be provided through distance learning system. The members were of the view that the construction of Academic Block should have been its first priority. The Vice Chancellor informed that two Departments have shifted and four other Departments will be shifted in December, 2015/ January, 2016 in this building on the Campus. The Council resolved that the DDE Block be renamed as Academic and Teaching Block.

The Council further decided that the matter regarding issuing of Tender for construction work for more than the allocated amount by the UGC needs to be probed and authorized the Vice Chancellor to constitute a committee to look into the matter and fix up responsibility and the reasons for creating this liability on the University and to submit a report thereon to EC.



- Prof. Devanand raised the issue relating to the decisions taken in the meeting of Academic Council held on December 22, 2014 about new courses to be started w.e.f. the Academic Session 2015-16 and 2016-17. In response to this, Prof. Dev Raj averred that it involves policy decision for starting new courses which can be taken only by permanent Vice Chancellor. The policy decisions involving financial implications cannot be taken in interim arrangement. Prof. Mattoo also said that Executive Council is the apex body of the University and therefore the Executive Council endorses the decision of permanent Vice Chancellor.

The Vice Chancellor thanked for the valuable suggestions and assured that the necessary action would be initiated for implementation subject to availability of resources.

**Thereafter, the agenda items were taken up for discussion/decisions:**

**Item No. 01**

To peruse report of the Vice Chancellor about the developmental activities in the University since the last meeting of the Executive Council held on 21<sup>st</sup> November, 2014.

**Resolved that in view of the foregoing deliberations, the Report of the Vice Chancellor regarding the developmental activities of the University since the last meeting of the Executive Council, held on 21<sup>st</sup> November, 2014, be adopted and the same be placed on record.**

**Item No. 02**

To consider confirmation of minutes of the 9<sup>th</sup> meeting of the Executive Council held on 21<sup>st</sup> November, 2014.

**Resolved that the minutes of the 9<sup>th</sup> meeting of the Executive Council held on 21<sup>st</sup> November, 2014, as already circulated, be confirmed.**





**Item No. 03**

To peruse Action Taken Report in respect of the minutes of the 9th meeting of the Executive Council held on 21<sup>st</sup> November, 2014.

**Resolved that the Action Taken Report as circulated with the Agenda be approved and placed on record.**

**Item No. 04**

To confirm the action taken by the Vice Chancellor in having authorized fee and other charges payable by the students of the University, in anticipation of approval of the Competent Authority.

**Resolved to confirm the Action Taken by the Vice Chancellor in having authorized fee and other charges payable by the students of the University in anticipation of approval of the Competent Authority.**

**Resolved further to prescribe fee for re-registration for Ph.D. programme, as per *Annexure-I of the Agenda Item No. 04.***

**Item No.: 05**

To confirm Action Taken by the Vice Chancellor regarding confirmation of Prof. R.L. Bhat as Professor in the Department of Economics after satisfactory completion of probation period.

**Resolved that the Action Taken by the Vice Chancellor regarding confirmation of Prof. R.L. Bhat as Professor in the Department of Economics, after satisfactory completion of probation period, be confirmed.**

**Item No. 06**

To confirm the action taken by the Vice Chancellor regarding reengagement of Prof. R.L. Bhat, as Professor on contract in Department of Economics after his superannuation.

**Resolved that the Action Taken by the Vice Chancellor regarding reengagement of Prof. R.L. Bhat, as Professor on contract basis in Department of Economics, after his superannuation, for a period of six months and extended for another six months, be confirmed.**



**Item No. 07**

To confirm the action taken by the Vice Chancellor regarding grant of Study Leave to Shri Neerendra Kumar, Assistant Professor, Department of Computer Sciences and IT.

**Resolved that the Action Taken by the Vice Chancellor regarding grant of Study Leave for an initial period of Two Years w.e.f 08.09.2015(A/N) to Shri Neerendra Kumar, Assistant Professor, Department of Computer Sciences and IT to pursue his Ph.D. through Stipendium Hungaricum Scholarship from John Von Nueman Faculty of Informatics of Doctoral School of Applied Informatics and Applied Mathematics of Obuda University, Budapest, Hungary, be confirmed.**

**Item No. 08**

To confirm the action taken by the Vice-Chancellor in approving the amount of honorarium in favour of Wardens of Hostels.

**Resolved that the Action Taken by the Vice Chancellor be confirmed.**

**Resolved further that amount of Honorarium be revised from Rs 2000/-to Rs 3000/- per month w.e.f from December, 2015.**

**Item No.: 09**

To confirm action taken by the Vice Chancellor in approving the Fee of the Standing Legal Counsel of the University.

**Resolved that the Action Taken by the Vice Chancellor in approving the Fee of the Standing Legal Counsel of the University, be confirmed as per *Annexure-II of the Agenda Item No. 09.***

**Item No. 10**

To confirm the action taken by the Vice Chancellor in approving the establishment of a temporary Police Post on the Campus of the University.

**Resolved that in the light of discussion, the Vice Chancellor be authorized to take necessary steps for safety and security of students, employees and the Campus and Police Post may be set up outside University Campus.**



**Item No. 11**

To confirm the action taken by the Vice Chancellor in approving the Hall of Residence Manual, Central University of Jammu.

**Resolved that the Action Taken by the Vice Chancellor in approving the Hall of Residence Manual, Central University of Jammu, be confirmed, as per Annexure-III of EC Agenda.**

**Item No. 12**

To confirm the Action Taken by the Vice Chancellor for nomination of two members for Finance Committee as nominee of the Executive Council.

**Resolved that the Action Taken by the Vice Chancellor for nomination of two members for Finance Committee as nominee of the Executive Council, be confirmed.**

**Item No. 13**

To confirm the Action Taken by the Vice Chancellor in having approved the Annual Accounts for the year 2014-15 in anticipation of approval of Executive Council, before taking up the Audit by CAG.

**Resolved that the Action Taken by the Vice-Chancellor in having approved the Annual Accounts for the Financial Year 2014-15 in anticipation of approval of Executive Council, before taking up the Audit by CAG, be confirmed.**

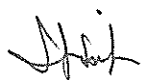
**Item No . 14**

To place before the Executive Council the Annual Accounts along with Draft Separate Audit Report (SAR) for the year 2014-15.

**Resolved that the Annual Accounts for the Financial Year 2014-15 (as per Annexure-IV of E.C. Agenda), as recommended by the Finance Committee in its meeting held on 29<sup>th</sup> June, 2015, and Draft Separate Audit Report (SAR), be approved.**

**Resolved further that the Vice Chancellor be authorized to approve the final Separate Audit Report (SAR) when received from CAG before submission to MHRD.**

**Resolved also that the final SAR along with Annual Accounts be also reported to the next meeting of the Finance Committee.**



Resolved further that a copy of the Annual Accounts along with the Separate Audit Report (SAR) be submitted to the next Annual meeting of the Court.

Resolved also that requisite number of copies of the same be submitted to the Central Government to be laid before both Houses of Parliament.

**Item No. 15**

To consider the Annual Report (2014-2015) of the University for the period from 01/04/2014 to 31/03/2015.

Resolved that the Annual Report (as per Annexure-V of the EC Agenda) for the period 01/04/2014 to 31/03/2015, be approved.

Resolved further that a copy of the Annual Report be submitted to the next Annual Meeting of the Court of the University.

Resolved also that requisite number of copies of the Annual Report of the University be submitted to the Central Government to be laid before both the Houses of Parliament.

**Item No. 16**

To consider the nomination of three members to the Finance Committee.

Resolved that Prof. Amitab Mattoo, EC Member, be nominated as member of the Finance Committee under Clause (iv) of Statute 17.

Resolved further that the Vice Chancellor be authorized to nominate remaining Two members on the Finance Committee under Clause (iv) of Statute 17.

**Item No. 17**

To consider the recommendation of the Academic Council regarding Convocation fee for award of Degree to the candidates.

Resolved that the recommendations of the Academic Council regarding Convocation fee for award of Degree to the candidates as per *Annexure-V(A) of the Agenda Item No. 17*, be approved.



**Item No. 18**

To consider the recommendation of the Finance Committee regarding Central Civil Services (Leave Travel Concession) Rules-1988 for Teaching & Non-Teaching Employees

**Resolved that the recommendations of the Finance Committee regarding Central Civil Services (Leave Travel Concession) Rules – 1988 for Teaching & Non-Teaching Employees be adopted, along with amendments from time to time.**

**Item No. 19**

To consider amendment to Statute 10 to provide for Constitution of the Court of Central University of Jammu.

**Resolved that the Vice Chancellor be authorized to finalize the draft amendment of Statute 10 relating to Constitution of the Court of Central University of Jammu and to submit to MHRD for consideration/approval of the Visitor.**

**Item No. 20**

To consider the creation of Posts for the University Sports Facilities.

**Resolved to approve the creation of Posts subject to the modification that the post of PA be attached with the Director, Sports instead of Deputy Director Sports, as per ANNEXURE-A.**

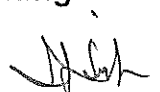
**Resolved further that the proposal be submitted to UGC.**

**Resolved also that the matter be reported to Finance Committee in its next meeting.**

**Item No. 21**

To consider nominating members amongst the members of EC on the Selection Committees for Group "A", "B" & "C" Non-teaching posts in the Central University of Jammu.

**Resolved that the Vice Chancellor be authorised to nominate members of EC on the Selection Committees for Group "A", "B" & "C" Non-teaching posts as per relevant Ordinance, other than statutory posts.**



### **Item No. 22**

To consider recommendations of the Finance Committee for construction of Boys & Girls Hostel under centrally sponsored scheme for construction of Hostels for OBC Boys and Girls.

**Resolved that the recommendations of the Finance Committee (as per Annexure-VII of EC Agenda), be approved.**

### **Supplementary Item No. 01**

To consider the recommendation of the Academic Council regarding enhancement of the remuneration rates for paper setters/external viva-voce examiners w.e.f. the Academic Session 2015-16.

**Resolved that the recommendations of Academic Council vide its meeting held on 08.11.2015 for enhancement of the remuneration rates for paper setters/external viva-voce examiners w.e.f the Academic Session 2015-16, be approved, as per ANNEXURE-B.**

### **Supplementary Item No. 02**

To consider the recommendation of the Academic Council regarding establishment of Department of Hindi & other Indian Languages from the Academic Session 2015-16.

**Resolved that the recommendations of the Academic Council vide its meeting held on 08.11.2015 for establishment of Department of Hindi & other Indian Languages, and starting of Master's Degree Programme in Hindi from the Academic Session 2015-16, be approved.**

### **Supplementary Item No. 03**

To confirm action taken by the Vice Chancellor in having authorised adoption of Choice Based Credit System (CBCS) as per UGC Guidelines.

**Resolved that the recommendations of the Academic Council vide its meeting held on 08.11.2015 for adoption of Choice Based Credit System (CBCS) as per UGC Guidelines, be approved, as per Annexure-II of EC Supplementary Agenda.**



#### **Supplementary Item No. 04**

To consider the recommendation of the Academic Council regarding starting of new Programmes in B.Vocational (Tourism Management) and B.Vocational (Retail Management) w.e.f. Academic Session 2015-16.

**Resolved that the recommendations of the Academic Council vide its meeting held on 08.11.2015 regarding starting of new Programmes in B. Vocational (Tourism Management) and B. Vocational (Retail Management) w.e.f. Academic Session 2015-16, be approved.**

#### **Supplementary Item No. 05**

To consider the recommendation of the Academic Council regarding starting of new Programme in Community College w.e.f Academic Session 2015-16.

**Resolved that the recommendations of the Academic Council vide its meeting held on 08.11.2015 for starting diploma course in Beauty and Wellness in Community College w.e.f Academic Session 2015-16, sanctioned by UGC, be approved.**

#### **Supplementary Item No. 06**

To consider the recommendation of the Academic Council regarding rates for External Examiners for evaluating the answer scripts of various Post Graduate courses for end semester examinations.

**Resolved that the recommendations of the Academic Council vide its meeting held on 08.11.2015 regarding the rates for External Examiners for evaluating the answer scripts of various Post Graduate courses for end semester examinations, be approved as per ANNEXURE-C.**

#### **Supplementary Item No. 07**

To consider and recommend to the Executive Council, the Panels of Experts for nomination on the Selection Committees for the teaching posts.

**Resolved that the recommendations of the Academic Council vide its meeting held on 08.11.2015, authorising the Vice Chancellor to approve the Panels of Experts for appointing subject experts on the Selection Committees for teaching posts, be approved.**

**Resolved further that the recommendations of the Academic Council authorising the Vice Chancellor to add any name to the Panel of Experts, as per requirements, be also approved.**



### Supplementary Item No. 08

To consider approving Panel of Experts for Selection Committees for the Post of Librarian and Deputy Librarian in the Central University of Jammu.

**Resolved that the Vice Chancellor be authorised to approve the Panels of Experts for appointing subject experts on the Selection Committees for the Post of Librarian and Deputy Librarian.**

**Resolved further that the Vice Chancellor be authorised to add any name to the panel of experts, as per requirements.**

### Supplementary Item No. 09

To consider the composition of experts for Selection Committees for the post of Finance Officer and Controller of Examinations.

**Resolved that the Vice Chancellor be authorized to nominate two members from amongst the members of EC and one person not in the service of the University on the respective Selection Committee for the post of Finance Officer and for the post of Controller of Examinations, as per clarification given by MHRD vide letter F.No. 52-12/2014-CU-III dated: 06.11.2015.**

### Supplementary Item No. 10

To consider the action taken for making changes in Evaluation, Question Paper Pattern and Grading of Examinations.

**Resolved that the recommendations of Academic Council vide its meeting held on 08.11.2015 for making changes in Evaluation, Question Paper Pattern and Grading of Examinations as per UGC guidelines, be approved, as per ANNEXURE-D.**

**Resolved further that in view of the changes as per above Annexure, the relevant Ordinance be suitably amended and be placed before the Academic Council and Executive Council.**

### Supplementary Item No. 11

To consider starting of Direct Ph.D. Programme by all Departments of Central University of Jammu.

**Resolved to approve the recommendations of Academic Council vide its meeting held on 08.11.2015 for starting the Direct Ph.D. Programme (Regular/Part-time, wherever applicable), in place of M.Phil.- Ph.D. integrated programme in all departments.**





Resolved further that some criteria for ascertaining research aptitude of the candidates desirous of seeking admission to Ph.D. Programmes, be devised.

Resolved also that a draft of Ordinance for the Direct Ph.D. (full-time) Programme be placed before the Academic Council/ Executive Council.

#### Supplementary Item No. 12

To consider the recommendation of the Academic Council regarding adoption of the criteria for screening the applications for the post of Assistant Professors.

Resolved that the recommendations of Academic Council vide its meeting held on 08.11.2015 regarding adoption of the criteria for screening applications for the post of Assistant Professors, be approved, as per Annexure-IV of Supplementary EC Agenda.

#### Supplementary Item No. 13

To consider the recommendation of the Academic Council regarding the confirmation of the action taken by the Vice Chancellor in anticipation of the approval of the competent authority in having kept in abeyance Courses approved by the Academic Council vide its 5th meeting, dated: 22<sup>nd</sup> December, 2014.

Resolved to approve the recommendations of Academic Council vide its meeting held on 08.11.2015, for keeping in abeyance some of the Departments/ courses, as per ANNEXURE-E, be approved.

Resolved further that the recommendation of Academic Council vide its meeting held on 08.11.2015 for starting programmes in the new emerging areas as shown in Annexure-VI, be approved, except the Course on Nano-Sciences & Material for which the below mentioned Committee be constituted to decide about the nomenclature of the Course to be started.

1. Prof. Rajni Kant
2. Prof. S.K. Khosa
3. Shri Raj Nehru



Resolved also that the Vice Chancellor be authorized to approve the decision of the aforesaid Committee for starting the recommended Course from the Academic Session 2016-17.

**Supplementary Item No. 14**

To consider creation the posts of Electrician, Technician (Mech.) for HVAC, R.O. & A.C Plant, Plumber and Lift Operator for DDE Building of the University.

Resolved that the proposal regarding creation of posts as per ANNEXURE-F, be approved.

Resolved further that the proposal be submitted to UGC.

Resolved also that the matter be reported to the next meeting of the Finance Committee.

**Supplementary Item No. 15**

To consider creation of the posts of Cameraperson, Video Editor and Studio Executive for the Department of Mass Communication and New Media, Central University of Jammu.

Resolved that the proposal regarding creation of posts of Cameraperson, Video Editor, Studio Executive and Engineer (Maintenance) for the Department of Mass Communication and New Media, Central University of Jammu, be approved, as per ANNEXURE-G.

Resolved further that the proposal be submitted to UGC.

Resolved also that the matter be reported to the next meeting of the Finance Committee.

**Supplementary Item No. 16**

To consider creation of a post of Training and Placement Officer in the University.

Resolved that the proposal regarding creation of post of Training and Placement Officer in the University at the level of Associate Professor (PB Rs. 37,400-67,000 + AGP 9,000/-), be approved.

Resolved further that the proposal be submitted to UGC.

Resolved also that the matter be reported to the next meeting of the Finance Committee.



**Supplementary Item No. 17**

To consider proposal for upgradation of Internal Quality Assurance Cell to Directorate of Internal Quality Assurance.

**Resolved that Internal Quality Assurance Cell be upgraded to Directorate of Internal Quality Assurance.**

**Resolved further that the proposal be submitted to UGC for providing necessary manpower and financial support as applicable for Directorate of Internal Quality Assurance.**

**Resolved also that the matter be reported to the next meeting of the Finance Committee.**

The Vice Chancellor expressed special thanks to all the worthy members of the Executive Council, the Special Invitees, the Officers, and the staff for all the support and guidance for the successful conduct of the meeting.

The meeting ended with a vote of thanks to the Chair.



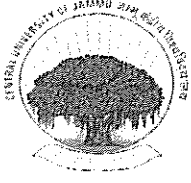
**Vice Chancellor**

Central University of Jammu



**Registrar**

Central University of Jammu



# जम्मू केंद्रीय विश्वविद्यालय Central University of Jammu

राया-सूचानी (बागला), जिला सांबा-181143, जम्मू (जम्मू एवं कश्मीर)  
Rahya-Suchani (Bagla), District: Samba - 181143, Jammu (J&K)

## ANNEXURE - A

vide Resolution No. 20  
10<sup>th</sup> Meeting of the Executive Council dt. 09.11.2015

The details of post for University Sports Facilities:

S. No.	Name of the Post	Pay Scale	No. of Post
	Director, Physical Education and Sports	PB-4 37400-67000 AGP 10000	1
1.	Deputy Director (Sports)	PB-3 15600-39100 AGP 8000	1
2.	Assistant Director (physical Education)	PB-3 15600-39100 AGP 6000	1
3.	P.A. to Director	PB-2 9300-34800 GP 4200	1
4.	Physical Training Instructor/ Sports Coach	PB-1 5200-20200 GP 2800	4
5.	Store Keeper	PB-1 5200-20200 GP 2400	1
6.	Office Assistant/LDC	PB-1 5200-20200 GP 2400	1
7.	Grounds men	PB-1 5200-20200 GP 1800	2
<b>Total Posts</b>			<b>12</b>



# जम्मू केंद्रीय विश्वविद्यालय Central University of Jammu

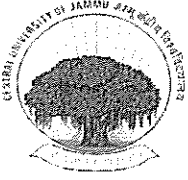
राया-सूचानी (बागला), जिला सांबा-181143, जम्मू (जम्मू एवं कश्मीर)  
Rahya-Suchani (Bagla), District: Samba - 181143, Jammu (J&K)

## ANNEXURE – B

### vide Resolution of Supplementary Item No. 01 10<sup>th</sup> Meeting of the Executive Council dt. 09.11.2015

The remuneration rates for paper setters/external viva-voce examiners w.e.f. Academic Session 2015-16 is shown below:

S.No.	Examination	Existing remuneration	Enhanced Remuneration
1.	Paper Setting for End-Semester Examination of PG Courses	Rs. 1000/- per question paper plus contingent expenses of Rs. 50/-	Rs. 2000/- per question paper plus contingent expenses of Rs. 100/-
2.	PG Viva Voce Examination	Rs. 100/- per candidate (subject to minimum Rs. 1000/- for a programme of study)	Rs. 250/- per candidate (subject to minimum Rs. 2000/- for a programme of study)
3.	PG: Project Report / Training Report / Field Work Report /Community lab Report	Rs. 200/- per candidate (subject to minimum Rs. 1000/- for a programme of study)	Rs. 250/- per candidate (subject to minimum Rs. 2000/- for a programme of study)
4.	M.Phil Thesis Evaluation	Rs. 1500/- Per Thesis	Rs. 2500/- Per Thesis
5.	M.Phil Viva Voce Examination	Rs. 1000/- Per Candidate	Rs. 1000/- Per Candidate
6.	Ph.D. Thesis Evaluation	Rs. 5000/- Per Thesis	Rs. 5000/- Per Thesis
7.	Ph.D. Viva Voce Examination	Rs. 2500/- Per Candidate	Rs. 2500/- Per Candidate



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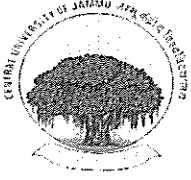
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Rahya-Suchani (Bagla), District: Samba - 181143, Jammu (J&K)

## ANNEXURE – C

vide Resolution of Supplementary Item No. 06  
10<sup>th</sup> Meeting of the Executive Council dt. 09.11.2015

The external examiners will be paid as per the following approved rates:-

S. No.		Rate per Answer Script	TA/DA
1.	Answer script evaluated at Central University of Jammu	Rs.50/-	The external examiner shall be provided free boarding & lodging in addition to travel expenses.
2.	Answer script evaluated outside Central University of Jammu when external examiner do not visit the CUJ due to unavoidable circumstances.	Rs.30/-	The postal expenses shall be borne by the University.



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## ANNEXURE - D

### vide Resolution of Supplementary Item No. 10 10<sup>th</sup> Meeting of the Executive Council dt. 09.11.2015

The evaluation pattern was reviewed on introduction of Choice Based Credit System from the session 2015-2016 in a meeting of HODs. The following issues were discussed.

1. Continuous Internal Evaluation
2. Pattern of Question Paper
3. Evaluation
4. Grading

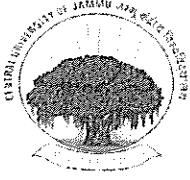
In postgraduate courses, three basic components are followed for assessing the performance of the students at different intervals as specified in the academic calendar of the university.

**1. Continuous Internal Evaluation:** The members highlighted that the performance of the students in three said components remains lopsided when performance of candidates is reviewed in three components (Continuous Internal Assessment + Mid Semester Examination + End Semester Examination) for passing the semester examination.

The students are securing very high marks in each of the component viz., Continuous Internal Assessment (25%), Mid Semester (25%) and End Semester Examination (50%). In the light of this, it was decided to introduce separate passing in Continuous Internal Assessment and Mid Semester in combination and End Semester separately.

The candidate, therefore, is required to obtain 50% marks in Continuous Internal Assessment and Mid Semester Examination in combination and 50% marks in End Semester Examination separately.

The candidate shall be declared to have passed a course(s) of programme if he/she obtains 50% in both the components separately.



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The students who have obtained 50% in Continuous Internal Assessment and Mid Semester Examination in combination shall be only eligible to appear in course(s) of the programme in end semester examination.

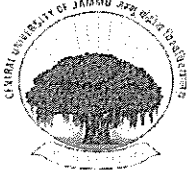
The candidates getting less than 50% marks shall be given one additional chance to re-appear in Mid Semester Examination. The eligibility shall be course wise (paper wise) for appearing in end semester examination in a programme of studies.

Previous	New
"As a general principle, the Comprehensive Continuous Internal Assessment shall comprise the following components:  5.1 Continuous Internal Assessment-25% 5.2 Mid Semester Examination-25% 5.3 End Semester Examination-50%"	The student is required to obtain 50% marks in Continuous Internal Assessment and Mid Semester Examination in combination and 50% marks in End Semester Examination separately.

**2. Question Paper Pattern:** The second issue discussed was relating to change in the pattern of question papers for Mid Term and End Semester Examination. A Question paper gives coverage to the content of the course(s) through three sections. The section A pertains to Objective Type Questions, Section B pertains to Short Answer Type Questions and section C pertains to long answer type Questions. The changed pattern of Question Papers is submitted as under:

Previous	New
There shall be three sections A, B and C.  In four credit course, the paper shall be of 3 (Three) hours duration and shall comprise the following sections:  <b>Section A</b> shall have 10 (Ten) objective type questions (Multiple Choice) of 1 (One) Mark each. All questions in this Section shall be compulsory. (Total 10 Marks).	<b>Pattern for paper setting of PG courses other than MBA-HRM and MBA-TTM.</b>  There shall be three sections A, B and C.  In four credit course, the paper shall be of 3 (Three) hours duration and shall comprise the following sections:  <b>Section A</b> Shall have Ten multiple type questions, two from each unit. Each question shall be of 1.5 marks (Total 15





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**Section B** shall have 8 (Eight) Short Answer Questions (SAQs) of 6 (Six) Marks each, out of which the examinees shall be required to attempt any five questions; (Total 30 Marks).

**Section C** shall have 5 (Five) Essay/Long Answer Questions (one from each unit with internal choice) of 12 (Twelve) Marks each (Total 60 Marks); Alternatively, if the course so requires, this section may comprise a Case Study of 24 Marks and three questions with internal choice of 12 Marks;

marks).

**Section B** shall consist of ten short answer questions, two from each unit. Each question shall be of eight marks. The candidate is required to attempt any five questions selecting one from each unit (Total 40 marks).

**Section C** shall consist five Long Answer Questions, one from each unit. Each question shall be of fifteen marks. The candidate is required to attempt any three questions (Total 45 marks).

*Pattern for paper setting of MBA-HRM and MBA-TTM.*

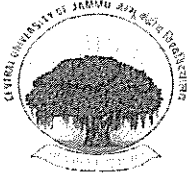
There shall be three sections A, B and C.

In four credit course, the paper shall be of 3 (Three) hours duration and shall comprise the following sections:

**Section A** Shall have Ten multiple type questions, two from each unit. Each question shall be of 1.5 marks (Total 15 marks). The candidate is required to attempt all questions.

**Section B** shall consist of ten short answer questions, two from each unit. Each question shall be of eight marks. The candidate is required to attempt any five questions selecting atleast one from each unit (Total 40 marks).

**Section C** shall consist of five Long Answer Questions, out of which one question pertains to a case study. Each question shall be of fifteen marks. The



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	candidate is required to attempt any three questions including case study question which is compulsory (Total 45 marks).
In two credit course, the paper shall be of 2 hours duration and shall comprise the following:-  Section A 10 (Ten) objective type questions of one mark each (Total 10 Marks)  Section B shall have 6 (Six) short answer questions of 4 (Four) marks each out of which examinees shall be required to attempt any 4 (Four) (Total 16 marks).  Section C shall have 3 (Three) Essay/Long Answer Questions (LAQ) (at least one question from each unit) with internal choice of 8 (Eight) marks. (Total 24 marks).	In two credit course, the paper shall be of 2 hours duration and shall comprise the following:-  <b>Section A</b> shall have Eight objective type questions of 1.5 mark each (Total 12 Marks)  <b>Section B</b> shall have Six short answer questions out of which the student shall have to attempt three questions of eight marks each (Total 18 marks).  <b>Section C</b> shall have Three Questions and student shall have to attempt two questions from any unit of 7 marks each (Total 20 marks).

The Vice Chancellor approved the decision and accordingly the above said pattern has been followed for the conduct of End Semester Examinations. The model question papers are set on the new pattern and sent to the external examiners for setting the question papers to be used in the 1st semester examinations to be held w.e.f. December, 2015 as part of approved procedure.

**3. Evaluation:** The Evaluation was completely Internal till the introduction of CBCS. UGC scheme states that 50% of core papers in each semester shall be set and evaluated by External Examiners. The Dean of the school shall decide about 50% of the core papers to be set & accordingly shall appoint the external examiners. In order to declare the results timely, it has been decided to invite the External Examiners to the University who had set the paper and get the answer scripts evaluated. The rates for evaluation have been already approved & the examiners invited shall be paid remuneration on the last day of his/her visit and other logistics associated with visit shall be taken care by the University. In case



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any examiner is unable to join, in that event, the scripts will be sent to the examiner with a request to complete the work timely. The other papers will be set & evaluated by internal examiners/teachers who are teaching the course.

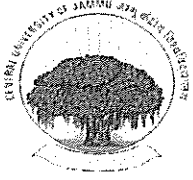
**4. Grading System:** The University shall have a Grading System on a ten-Point Scale of Evaluation viz. O, A+, A, B+, B, C, P and F (with Grade Points ranging from Zero to Ten) based on the performance of students in terms of percentage of marks obtained by them in all the papers/courses within semesters of a course of study. For this purpose, the percentage of marks obtained by the students in the examinations of all semesters in a course of study shall be converted first to the respective Letter Grade then to the corresponding Grade Point and Credit Point Obtained by the students. Based on these values, Grade Point Average for every examinee in every semester is calculated. On the basis of Grade Point Average of an examinee in all the semesters in a course of study Cumulative Grade Point Average (CGPA) is computed.

**Note:** For Non-Credit Courses satisfactory or unsatisfactory shall be indicated in the marks cum grade sheet instead of letter grade and this will not be counted for computation of SGPA/CGPA.

**Percentage of Marks and corresponding Letter Grades and Grade Points (Absolute Grading) are as under:**

Percentage of Marks	Letter Grade	Grade point	Description of Performance
86 and above	O	10	Outstanding
80-85	A+	9	Excellent
74-79	A	8	Very good
68-73	B+	7	Good
62-67	B	6	Average
56-61	C	5	Below Average
50-55	P	4	Pass
Less than 50	F	Zero	Fail
---	AB	0	Absent

**Computation of SGPA and CGPA**



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**The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):**

- i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.  $SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$  where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.
- ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.  $CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$  where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.
- iii. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

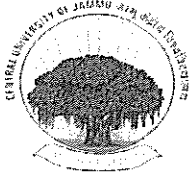
For the successful completion of the Master Degree Programme in a Course of Study, a student must secure a CGPA of at least 4.0 point.

- i. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.
- ii. For non credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

A student who has successfully completed all the courses to accumulate the minimum specified number of credits under the Choice Based Credit System shall be deemed to have completed the Programme of Studies.

**Marks-Grade Card:** Marks-Grade Card shall be prepared by the Controller of Examinations' office at the end of the Semester and dispatched to the candidates within five days of the declaration of the result. The marks-grade card shall contain the following:

1. Course Credits Registered
2. Course Credits Earned
3. Grade
4. Grade Point Average (GPA)
5. Cumulative Grade Point Average



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## ANNEXURE – E

### vide Resolution of Supplementary Item No. 13 10<sup>th</sup> Meeting of the Executive Council dt. 09.11.2015

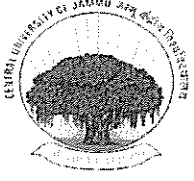
The following Departments/Programmes are kept in abeyance:

#### Academic Session 2015-16

- Department of Law, School of Law
- Department of Library and Information Science,  
School of Knowledge Managements, Information and Media Studies
- *Master's Degree Programme in Plant Sciences (M.Sc. Botany)*,  
Department of Plant Sciences, School of Life Sciences
- *Master's Degree Programme in Animal Sciences and Wildlife (M.Sc. Zoology)*,  
Department of Animal Sciences and Wildlife, School of Life Sciences

#### Academic Session 2016-17

- Department of Political Science, School of Humanities and Social Sciences
- Department of Music & Musicology, School of Visual and Performing Arts
- Department of Physics & Astronomical Sciences, School of Basic and Applied Sciences



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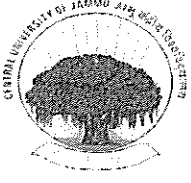
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## ANNEXURE – F

### vide Resolution of Supplementary Item No. 14 10<sup>th</sup> Meeting of the Executive Council dt. 09.11.2015

The following technical posts/manpower is required for smooth operating and handling various facilities in the DDE building:

S. No.	Name of post	PB + GP	Required Strength
1.	Electrician	5200-20200+1900	02
2.	Technician (Mech.) for HVAC, R.O. & A.C Plant,	5200-20200+1900	02
3.	Plumber	5200-20200+1900	02
4.	Lift Operator	5200-20200+1900	02



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## ANNEXURE – G

### vide Resolution of Supplementary Item No. 15 10<sup>th</sup> Meeting of the Executive Council dt. 09.11.2015

The following technical personnel are required for smooth operating and handling various facilities in the Department of Mass Communication and New Media:

S. No.	Name of post	PB + GP	Required Strength
1.	Camera Person Grade - II	9300-34800+4200	01
2.	Video Editor	9300-34800+4200	01
3.	Junior Engineer (Maintenance)	9300-34800+4200	01
4.	Studio Executive	5200-20200+2800	01