



जम्मू केंद्रीय विश्वविद्यालय Central University of Jammu

रह्या.सुचानी, बागलाद्वार साम्बा-१८११४३ए जम्मू (ज. एवं का.)

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MINUTES OF THE 19TH MEETING OF FINANCE COMMITTEE HELD ON 4TH AUGUST, 2020 AT 3:00 PM THROUGH VIDEO CONFERENCE FROM THE RESIDENCE OF VICE CHANCELLOR, GANDHI NAGAR, JAMMU

- Ref: (i) MHRD (CU) letter F. No. 52-3/2020-CU.III dt. 03.08.2020 (comments on agenda)
(ii) MHRD (IFD) letter F. No. 9-1/2018-IFD.pt dt. 24.07.2020 (comments on agenda)
(iii) UGC (CU) letter No. F.28-32/2012(CU) dated 04.08.2020 (comments on agenda)
(iv) MHRD (IFD) letter F.No. 9-1/2018-IFD.pt dt. 11.08.2020 (comments on minutes)

1. The following members participated in the meeting:

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| (a) Prof. Ashok Aima Vice Chancellor Central University of Jammu | Chairman |
| (b) Dr. Ashok Bhan Patron, IIPA J&K Regional Branch, Jammu Former Director General of J & K Police 26 / Sector 6, Channi Himmat, Jammu | Member |
| (c) Prof. Alok Mohan Sherry National Institute of Financial Management Faridabad, NCR | Member |
| (d) Prof. Sushil Kumar Gupta Division of Agro-forestry Faculty of Agriculture SKAUST, Jammu | Member |
| (e) Prof. M. I. Haque Former Dean & Chairman, Dept. of Business Administration, Faculty of Management Studies & Research, AMU, Aligarh | Member |
| (f) Sh. Chander Shekhar Kumar Joint Secretary (CU) MHRD, New Delhi | Member |
| (g) Fazal Mehmood Deputy Secretary, represented for Joint Secretary and Financial Advisor MHRD, New Delhi | Member |
| (h) Sh. Jitendra Kumar Tripathi Joint Secretary (CU) UGC, New Delhi | Member |
| (i) Mohammed Iqbal I/c. Finance Officer Central University of Jammu | Ex-Officio Secretary |

Mohammed Iqbal



2. Special Invitee:

(i) **Dr. Ravi Kumar**

Registrar

Central University of Jammu

Special Invitee

Introductory

3. At the outset, the Vice Chancellor warmly welcomed all the worthy members and special invitee of the Finance Committee. The Vice Chancellor expressed sincere thanks to the following outgoing members of the Finance Committee for their tireless efforts, support and guidance for proper utilisation of grants, up-keeping of financial position, implementation of budget estimates and maintaining proper accounts.

(i) **Prof. Amitabh Mattoo** (Padamshri)
Former Vice Chancellor, University of Jammu
Centre for International Politics, Organisation & Disarmament
Jawaharlal Nehru University, New Delhi

(ii) **Prof. A. M. Pathan**
Former Vice Chancellor,
Central University of Karnataka

(iii) **Prof. Jai Prakash Sharma**
Dept. of Commerce, Faculty of Commerce & Business
Delhi School of Economics, University of Delhi, Delhi

4. The Vice Chancellor warmly welcomed the following worthy members of the newly constituted 3rd Finance Committee who attended the finance committee meeting first time through video conference.

(i) **Prof. Alok Mohan Sherry**
National Institute of Financial Management
Faridabad, NCR

(ii) **Prof. Sushil Kumar Gupta**
Division of Agro-forestry Faculty of Agriculture
SKAUST, Jammu

(iii) **Prof. M. I. Haque**
Former Dean & Chairman, Dept. of Business Administration,
Faculty of Management Studies & Research, AMU, Aligarh

(iv) **Sh. Chander Shekhar Kumar**
Joint Secretary (CU)
MHRD, New Delhi



5. The Vice Chancellor was delighted to inform the members that two prestigious research Centers of National importance are under establishment in the University. One is “**Satish Dhawan Centre for Space Science**” fully funded by ISRO to establish high end materials research lab and the other is “**Kalam Centre for Science and Technology**” fully funded by DRDO to establish two verticals namely Computational System security and Sensors, approximately **Rs. 80 Crore** external funding will be invested on these two research centres.

6. The Vice Chancellor appraise the members that School of Education, Central University of Jammu has been sanctioned **Pandit Madan Moham Malvia National Mission on Teacher and Training (PMMMNMTT)** funded by MHRD and the construction of school building is under progress. Further, he appraise about the Centre for Yoga and Naturopathy including integrated **50 bedded AYUSH Hospital** fully funded by the Ministry of Ayush, Govt. of India, which will take care of alternative medicine / therapy needs of the university staff and locals population.

7. The University has been sanctioned **HEFA term loan of Rs. 123 Crore** for construction of three projects (*one academic block, central library and two hostels to accommodate 500 students each*). Dr. A Bhan appraised the house that the fund provided by the MHRD during previous years are inadequate to develop the quality infrastructure for the new and developing university especially in hilly terrain of J&K. The Vice Chancellor proposed that the University be put in WINDOW 4 in respect of HEFA loan repayments.

8. The Registrar appraised the members about digitalisation of the university that includes online admission, online recruitment, file tracking system, online meetings, paperless and cashless transactions, online education, remotely accessible library, SARARTH modules, MOOCs, online digital platforms etc. The Registrar further appraised the members about the status of ongoing and completed infrastructure development works in the University.

9. The suggestion of Joint Secretary, MHRD to plan the course curriculum and teaching in such a way that the students should be provided quality education and they should be employable, is noted for future compliance.

10. To the observation of Joint Secretary, MHRD, that the University has not undertaken the construction work as per the priority of academic institution, the Vice Chancellor presented the historical backdrop of the construction priority. The Vice Chancellor appraised members that the staff quarters are being used as class rooms and academic office and the Guest House building has been converted into Administrative block. He assured that the suggestions of the members are noted for future course of action.

11. In reply to the query of Joint Secretary, MHRD, whether all accounts are computerised in the University, I/c. Finance Officer appraised that the University is maintaining accounts in digital form by using Tally software and the University has been registered and operating on Public Financial Management System (PFMS) as per GFR-86.

12. Thereafter, the Agenda items were taken up for discussion.



AGENDA ITEMS

FINANCE COMMITTEE – 19 / Item No. 01

13. To confirm the Minutes of the 17th meeting of Finance Committee held on 31st May, 2019 at University campus and 18th meeting of the Finance Committee held on 13th March, 2020 through circulation

14. Resolved that the Minutes of the 17th Meeting of the Finance Committee held on 31st May, 2020 at University campus and minutes of 18th Meeting of the Finance Committee held on 13th March, 2020 through circulation, be confirmed

15. The suggestion of Joint Secretary, MHRD to discourage the meeting through circulation has been noted for future course of action.

16. The Committee resolved that the Vice Chancellor's report be placed on record.

FINANCE COMMITTEE – 19 / Item No. 02

17. To consider Action Taken Report on the decisions of the 17th Meeting of the Finance Committee held on 31st May, 2020 at University campus and 18th Meeting of the Finance Committee held through circulation on 13th March, 2020

18. In light of the comments of Joint Secretary (JS&FA), members appraised that the minutes of both the meetings were sent through mails, however the minutes of previous two meetings are presented before the members as the 3rd Finance committee has been constituted and the nominated members are attending the meeting first time.

19. In response to Deputy Secretary's query of process followed for nomination to M/s. EPIL as PMC for the construction of projects under HEFA loan, the Registrar appraised the house that in the 19th meeting of Building Committee of Central University of Jammu, the matter was discussed either to hire the PMC through open competition among PSUs as per GFR-133 (3) or to consider the M/s. Engineering Projects (India) Ltd. (A Govt. of India Enterprise) which is already hired PMC of Central University Jammu through competition and these works are already in their scope of allotted works in the initial LOI for phase-I. However, due to paucity of funds, these works were kept under low priority. The University has already paid for the Master Plan and drawings as per agreement to the PMC for these works. As the University has been sanctioned HEFA term loan, as such, these works be completed by the PMC (M/s. EPIL) through grant of EOT for 02 years with a clause of review after one year. Further, other new projects, if any, which are not under the allotted works of M/s. EPIL will be allotted to the PMC appointed through GFR provisions.

20. Resolved that the Action taken on the decision of the 17th Meeting of the Finance Committee held on 31st May, 2020 at University campus and 18th Meeting of the Finance Committee held on 13th March, 2020 through circulation, be confirmed.

FINANCE COMMITTEE – 19 / Item No. 03

21. To report the action taken on Separate Audit Report (SAR) for the year 2018-19

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22. The SAR has been printed along with Annual Accounts 2018-2019 and presented to MHRD to lay before both the Houses of Parliament.

23. In light of the comments of the Joint Secretary, MHRD, members appraised that the observation raised in the SAR have been complied. Further, for other observations in SAR, "adequacy of internal audit system and adequacy of internal control system", the house was appraised that the University has notified the post of Internal Audit Officer seven times but did not find suitable candidate or selected candidate(s) have not joined. To cover the absence of Internal Audit Officer, the University has engaged Senior Accounts Officer (Retired) from Government of J&K

24. The observations raised by the Joint Secretary, MHRD to have frequent meetings of Finance Committee for deliberations and fruitful decision well in time and other observation raised by the Joint Secretary, UGC that the annual physical stock verification of fixed assets is to be undertaken as per GFR format, are noted for future meetings as and when scheduled.

25. Resolved that the action taken on Separate Audit Report (SAR) for the year 2018-2019, be confirmed.

FINANCE COMMITTEE – 19 / Item No. 04

26. **To place Annual Accounts of the University for the financial year 2019-2020**

27. In light of the comments of the MHRD and UGC, the members appraised that the Annual Accounts are prepared on accrual accounting basis and as per the revised format of accounts for CEIs and instructions / guidelines issued by MHRD by letter No. 29-4/2012-IFD dated 17.04.2015.

28. To the clarification of Joint Secretary, UGC for the sharp rise in Internal Resource Generation (IRG) during the financial year 2019-2020, members appraised that the University has added eight self financing supernumerary seats in each course and there is no additional expenditure on faculty for these seats as the same faculty will take the classes along with other students.

29. Resolved that the Annual Accounts of the University for the Financial Year 2019-2020, be confirmed and recommended to place before the Executive Council for approval and CAG to conduct the audit

FINANCE COMMITTEE – 19 / Item No. 05

30. **To consider the Budget Estimates for the financial year 2020-2021**

31. In light of the comments of the MHRD and UGC, it is appraise that the estimates are based on the realistic assessment of requirement of funds for the University based on the comparisons of previous year expenditure.

32. Dr. A. Bhan raise the issue of insufficient funds proposed of Rs. 28 Crore under Non Recurring (Capital) head is not sufficient for the new developing university. The Deputy

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Secretary, MHRD clarified that funds under Non Recurring (Capital) head are to be taken through HEFA loan. At this point, Dr. A. Bhan requested that the MHRD and UGC should have sympathised approach for the newly carved Union Territory of J&K to allocate more fund other than HEFA loan. The Deputy Secretary, MHRD informed that the University may submit fresh proposal / DPR for sanction of funds under Non Recurring (Capital) head, subject to availability of funds.

33. Resolved that the Budget Estimates for the financial year 2020-2021, be confirmed

FINANCE COMMITTEE – 19 / Item No. 06

34. **To confirm the action taken by the Vice Chancellor for delegation of Financial Powers to Deans / Heads / Wings / Branch Officers / PI's / PS / PA**

35. In light of the comments of the Joint Secretaries of MHRD (CU) and UGC that may be considered in accordance with GFR and comments of the Joint Secretaries & Financial Advisor of MHRD (IFD) that the agenda item is not recommended, the house discussed the matter in detail.

36. The Vice Chancellor appraise the house that due to shortage of administrative Officers and staff and to cut short the file movement, the University proposes to delegate the financial power to these officials to the extent of Rs. 25,000/- for procurement of consumable items as per GFR-154. Prof. A M Sherry appraise that these delegation of financial power are within the purview of university as per GFR. Further, Prof. A. M. Sherry enlighten that all the procurement are to be undertaken through GeM and to follow the GFR in all cases.

37. Further, the University may delegation the financial power as per GFR-2017.

FINANCE COMMITTEE – 19 / Item No. 07

38. **To consider the payment of Charge Allowance / Officiating pay for holding the additional responsibilities of statutory posts of the University**

39. In light of the comments of the Joint Secretary of MHRD (CU) and UGC that University may follow the Government of India rules and comments of the Joint Secretary & Financial Advisor of MHRD (IFD) that this is a purely administrative matter should not be considered by Finance Committee, the house discussed the matter in detail.

40. Prof. A. M. Sherry appraised that this is also the part of financial delegation of power and this is an administrative matter, Vice Chancellor is authorised to sanction honorarium / allowances / officiating pay as per rule. Further, Prof. A. M. Sherry however elaborated that there is no provision of incentives for extra work.

41. Vice Chancellor appraised that these proposed provisions are for the additional responsibilities held by the faculty and Non-Teaching in addition to their existing duties like Proctor, Warden, DSW, etc. Prof. M. I. Haque deliberated that FR-35 has been quoted may be considered within rules and prior approvals.

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42. Registrar drew the attention of the committee towards the comments of Joint Secretary & Financial Advisor, MHRD, that it should be looked by the University. The Deputy Secretary clarified the comment of JS&FA, MHRD that this is a purely administrative matter, Finance Committee dot not fix the pay.

43. Dr. A. Bhan emphasised that these additional responsibilities are in addition to his existing duties. Joint Secretary, UGC appraise the house that we are 24 hours employees, however, if any employee is shouldering extra responsibilities, the Vice Chancellor may consider, Government of India terms and GFR are clear for making payments. The Vice Chancellor appraised the members that in new Universities, there are shortage of staff and number of posts are either vacant or not sanctioned, whereas the work to be performed and additional responsibilities are to be assigned like DSW, Proctor, Warden, etc. Joint Secretary, UGC informed that these may be paid at par with other Universities as contained in the UGC Guidelines.

44. Resolved to provide allowances as per the prevailing norms / practices followed in other Universities / institutions including IITs / IIMs.

FINANCE COMMITTEE = 19 / Item No. 08

45. **To consider the replacement of two vehicles (cars) of University against condemned two old vehicles (cars)**

46. In light of the comments of the Joint Secretaries of MHRD and UGC that purchase of staff cars should be regulated after completion of prescribed formalities and purchase should be done through GeM as per GFR-2017 within the cost of the vehicle restricted within the ceiling prescribed by the Ministry of Finance, Department of Expenditure, vide their OM No. 03(1)/E.IIA/2009 dated 06.08.2014, the house discussed the matter in detail.

47. Prof. A. M. Sherry appraised the house that University may hire the vehicle on lease, however, it is upto to the University.

48. Dr. A. Bhan, Former Director General of J & K Police appraised the committee that the Union Territory of J&K is a disturbed area facing cross boarder terrorism and is located very close to the international border. From security and safety of the Vice Chancellor, the Govt. of J&K has deputed two armed PSOs of J&K police and an attendant to move along with the Vice Chancellor. As such, it is not possible to replace the condemned vehicle (Scorpio of Mahindra) within the existing provisions, which can accommodate Driver, two PSOs, attendant(s) and Vice Chancellor. Therefore, it was resolved to provide vehicle for the Vice Chancellor suitable for hilly terrains and with adequate seating capacity. Members were informed that other Universities, IITs and IIMs in the J&K UT and neighbouring hill states have purchased Toyota Innova for Vice Chancellor / Directors. Prof. A. M. Sherry recommended and supported by other members that **Toyota Innova** car be provided to the Vice Chancellor under GeM / DGS&D.

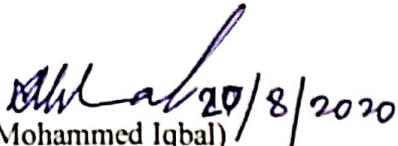
49. Resolved to procure one vehicle as per prescribed cost for the Registrar and another **Toyota Innova** or equivalent car for Vice Chancellor be procured from GeM / GDS&D against the condemned vehicles.

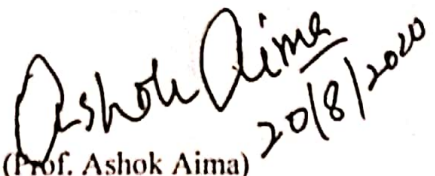
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50. The MHRD (IFD) vide letter F.No. 9-1/2018-IFD.pt dated 11th August, 2020 communicated that the vehicle may be purchased through GeM, as per the relevant provisions of GFRs 2017, with the cost of the vehicle restricted to the ceiling prescribed by the Ministry of Finance, Department of Expenditure, vide their O M No. 03(1)/E.IIA/2009 dated 06.08.2014.

51. The meeting concluded with thanks to the Chair.


(Mohammed Iqbal)
I/c. Finance Officer
Central University of Jammu


(Prof. Ashok Aima)
Vice Chancellor
Central University of Jammu