



जम्मू केंद्रीय विश्वविद्यालय Central University of Jammu

राया-सूचानी (बागला), जिला सांबा-181143, जम्मू (जम्मू एवं कश्मीर)
Rahya-Suchani (Bagla), District: Samba - 181143, Jammu (J&K)



No: CUJ/DIQA/2022/ 17-A

Dated: 25.05.2022

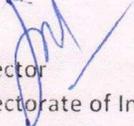
OFFICE NOTE

Subject: DIQA- Action Taken Report in respect of Minutes of 30th Meeting of the DIQA held on 23rd May 2022-reg.

Reference: (i) Agenda of 30th Meeting of DIQA
(ii) Minutes of 30th Meeting of the DIQA held on 23rd May, 2022.

Please refer to the agenda and Minutes of 30th Meeting of the Directorate of Internal Quality Assurance uploaded on the University website for kind perusal and necessary action for the agenda items / matter pertaining to your Task Group/ Committee/ School/ Department/ Centre/Wing/ Branch/ Section/ Cell/Directorate(s).

Therefore, it is requested to send the Action Taken Report on or before 20.06.2022 in respect of your School/Department/Centre/Directorate/Wing/Branch/Section, so that the same could be presented before the next meeting of the Directorate of Internal Quality Assurance.


Director
Directorate of Internal Quality Assurance

- i. DIQA (Resolution No. 6,7.2.7, 7.2.10, 7.3.4, 7.4.3, 7.5.4,7.5.6,7.6.2,7.6.1, 7.6.3,10,12,16,22)
- ii. Director, Training and Placement Cell/ICT Wing (Resolution No.7.1)
- iii. Director, Physical Education/Registrar (Resolution 7.1.2)
- iv. Dean Students Welfare (Reslution No. 7.1.3,9.5,11,11.1,13)
- v. Controller of Examinations (Resolution No 7.2.1, 7.2.2, 7.2.4,7.2.5,7.2.6,7.2.8,18)
- vi. Nodal Officer, Admissions (Resolution No 7.2.3)
- vii. HoD, Educational Studies (Resolution No 7.2.9)
- viii. DIQA Task Group on Skill Development and Career Counselling/Director, Training and Placement (Resolution No 7.3.1)
- ix. Registrar/Director, Training and Placement Cell (Resolution No 7.3.2)
- x. Director, Training and Placement Cell (Resolution No 7.3.3, 9.4)
- xi. Dean, Research Studies/Librarian (Resolution No 7.4.1)
- xii. Registrar (Resolution No 7.4.2,11,11.1,13,14,20)
- xiii. Dean of Schools/Heads/Directors/ Registrar (Resolution No 7.4.4)
- xiv. Prof. Devanand and Dr. Vandana Sharma/ICT Wing (Resolution No 7.5.2)
- xv. Head(s)/Director(s) (Resolution No 7.5.3, 7.5.5,7.5.9,7.6.4, 9.2,14,15,16,20,21)
- xvi. ICT Wing (Resolution No 7.5.7)
- xvii. Deans/Heads (Resolution No 7.6.1,9.2,14,16,17,21)
- xviii. Convener, SSR Compilation Committee/Sh. Vikas Gupta/ICT Wing (Resolution No 8)
- xix. DSW Office at University Level, 2022-23 (Resolution No 9.1)
- xx. Deans/Heads /Directors/Digital Learning Cell (Resolution No 9.3)
- xxi. NCC/NSS/Unnat Bharat Abhiyan/IIC- Social Connect (Resolution No 9.4)
- xxii. DIQA Task Groups (Resolution No 12)
- xxiii. Scholarship Cell (Resolution No 13)
- xxiv. HoD English (Resolution No 19)

Copy to:

- I. P.S to Vice Chancellor for information
- II. P.S to Registrar /Finance Officer/CoE for information

ACTION TAKEN REPORT IN RESPECT OF MINUTES OF THE 30th MEETING OF DIRECTORATE OF INTERNAL QUALITY ASSURANCE (DIQA) HELD IN BLENDED MODE ON 23rd MAY 2022 AT COMMITTEE ROOM, CENTRAL UNIVERSITY OF JAMMU, RAHYA-SUCHANI (BAGLA), SAMBA

S.No	Item	Resolution	Action Taken
01	To consider confirmation of minutes of 29 th meeting of Directorate of Internal Quality Assurance held on 22 nd October, 2021	4. Resolved that the Minutes of 29 th meeting of Directorate of Internal Quality Assurance held on 22 nd October 2021 be confirmed.	Placed on record
02	To consider "Action Taken Report" in pursuance to the decisions taken in the 29 th Meeting of Directorate of Internal Quality Assurance held on 22 nd October 2021	5. Resolved that the Action Taken Report, in pursuance of the decisions taken in the 29 th DIQA meeting held on 22 nd October 2021 be placed on record.	Placed on record
03	To consider proposal for organizing a Workshop/ Seminar in collaboration with NAAC, Bangalore	6. Resolved to consider proposal for organizing a Workshop/Seminar in collaboration with NAAC, Bangalore in the last week of July 2022. [Action: DIQA]	Proposal processed for Submission
04	To consider the recommendations and chalk out the follow up action on DIQA Task Group(s) on Student Support and Progression and Admission and Examination Reforms	7. Resolved to consider the recommendation of DIQA Task Group(s) and arising out of discussion following points were considered for immediate implementation: 7.1 "Student Support and Progression" 7.1.1 Creation of a separate "Placement Cell" link on University website. Further resolved that Placement Cell will coordinate with ICT Wing for regular updation of placement related details [Action: Director, Training and Placement Cell/ICT Wing] 7.1.2 Recommended augmentation of Sports Infrastructure [Action: Director, Physical Education/Registrar] 7.1.3 Participation of the students in extracurricular activities within and outside the state [Action: DSW] 7.2. "Admission and Examination Reforms" 7.2.1 Uploading of Data on National Academic Depository (NAD)- Digilocker Portal [Action: CoE] 7.2.2 Printing of degree certificates of pass outs of session 2021 and holding of 2 nd Convocation thereof. It was recommended to print the Degrees from India Security Press, Nasik Road, Maharashtra under the Security Printing and Minting Corporation of India Limited (SPMCIL). [Action: CoE] 7.2.3 Admission Process 2022-23 (UG/PG/PG/Diploma/Certificate courses) University will comply to directions of the Ministry of Education, GOI. [Action: Nodal Officer, Admissions] 7.2.4 Introduction of Table Marking	7.2.7 Committee notified vide Notification No 01 Dated 25-05-2022 7.4.2 R&D Cell constituted vide Notification No 0012 Dated 7 th June 2022

		<p>for evaluation of answer scripts of end semester examination from current academic session to adhere to deadline for declaration of results</p> <p>[Action: CoE]</p> <p>7.2.5 Resolved that SOPs for printing and distribution of question papers to be notified by CoE within one week. Resolved that answer scripts shall be handed over to examination branch on the same day. After the completion of examinations, return unused answer scripts to examination branch.</p> <p>[Action: CoE]</p> <p>7.2.6 Resolved that as a quality initiative 50% of the paper setting shall be set by external subject experts.</p> <p>[Action: CoE]</p> <p>7.2.7 It was suggested that in order to enhance the quality of question papers applicative questions be included to an extent of 75% and 25% be based on theory. A three member committee comprising of following to be notified by DIQA for framing guidelines/SoPs for evaluating the quality of question papers of Semester Examinations (End Sem/ MSE) within 7 Days from notification of the committee.</p> <ol style="list-style-type: none"> 1 Prof. Mushtaq Ahmed Director, Centre for M Dean, School of Humd I/C Director, Training d 2 Prof. Rasal Singh Head, Department of Dean, School of Lang Dean Students Welfar Dr. Suram Singh 3 Head, Department of I/Controller of Examin <p>Further, resolved that administrative staff of respective Branch Office/Section will render secretarial assistance to the committee.</p> <p>[Action: DIQA]</p> <p>7.2.8 Resolved to consider evaluation of quality of question papers of end semester examination(s) after conduct of examination by a committee comprising of following members:</p> <ul style="list-style-type: none"> ❖ Head of concerned Department/Centre ❖ 01 External Subject Expert <p>[Action: CoE]</p> <p>7.2.9 Resolved that Department of Educational Studies shall conduct separate Workshops for Faculty Members of Schools of Life Science/Basic and Applied</p>	
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Sciences and Humanities & Social Sciences/Languages for framing of question papers. Department may invite outside experts from National Institute of Educational Planning and Administration and other leading institutions.

[Action: HoD, Deptt of Education]

7.2.10 Resolved to constitute a committee comprising of following faculty members to review academic calendar for next academic session and submit the Academic Calendar within 07 days to the office of undersigned for further necessary action. The Committee is required to include Start and End Date of each activity to be conducted during the academic session including Date of commencement/closing of semester, Annual Sports and Cultural Meet(s) Meet, Mid Semester/End Semester Examination(s) and Declaration of results etc end of class work , Date of commencement of examinations and Declaration of results etc

- 1 Prof. Devanand
Dean, School of Basic o
Dean, School of Knowle
Media Studies
Prof. B. S. Bhau
Head, Department of B
- 2 Dean, School of Life Sci
Dean School of Nationc
Dean Research Studies
I/C Librarian
Prof. Mushtaq Ahmed
- 3 Director, Centre for Mol
Dean, School of Human
I/C Director, Training an

Further, resolved that administrative staff of respective Branch Office/Section will render secretarial assistance to the committee.

[Action: DIQA]

7.3 "Skill Development and Career Counselling"

7.3.1 Prof. Mushtaq Ahmed informed that Dr. Neelika Arora, Deputy Director, Training and Placement Cell is coordinating with Department(s)/Centre(s)/local industries for Internship(s)/Placement of students. He further informed that Dr. Ritu Bakshi and her team have conducted series of counselling sessions during pandemic on COVID appropriate behaviour, emotional wellbeing during COVID-

19, Gender Sensitization besides providing Medical Assistance during COVID-19. Dr Ritu Bakshi appraised the house that event(s) proposed on Menstrual Hygiene for senior secondary school students in Rahya Village scheduled to be conducted in near future and Career Counselling sessions for students shall be conducted. A detailed schedule to be submitted in the office of undersigned.

[Action: DIQA Task Group Skill Development and Career Counselling/Director, Training and Placement]

7.3.2 The HVC apprised that a Post for Training and Placement Officer on contractual basis is already advertised and shall be filled soon.

[Action: Registrar/Director, Training and Placement Cell]

7.3.3 It was unanimously resolved that Training and Placement Cell will finalize a common template for collection of information from Department(s)/Centre(s) for compilation of E-Placement Brochure of the University within two week(s) and upload the same on University website after the approval of HVC.

[Action: Director, Training and Placement Cell]

7.3.4. Further arising out of discussion need for conducting Soft Skills courses for all students was felt. The house unanimously resolved to constitute a committee for conduct of the said course as follows:

- 1 Prof. Jaya Bhasin
Dean, School of Business
- 2 Dr. Vandana Sharma
Head, Department of E
- 3 Dr. Ritu Bakshi
Associate Professor, Dep
- 4 Dr. Neelika Arora
Assistant Professor, Dep
Deputy Director Training
- 5 Dr. Amit Gangotia
I/C Head, Department c

7.4. "Fostering Excellence in Research and Innovation"

7.4.1 Prof. B. S. Bhau apprised the members about the initiatives undertaken by the University to maintain the quality of research in the University besides availability of plagiarism detection tools, software

and access of databases for the research scholars and the faculty members. He further informed that the University is working on establishing linkages with other Universities/Institutions/Organizations for using laboratory and library facilities of these institutions on mutually agreed upon terms and conditions. HVC suggested to explore possibility of sharing e-resources viz. web of sciences and other Databases

[Action: Dean Research Studies/Librarian]

7.4.2 Resolved to recommend adoption of UGC Guidelines for Establishment of Research & Development Cell (RDC) in line with National Education Policy (2020) for catalyzing quality research and to strengthen research ecosystems in the University notified by UGC vide F. No.1 -5/2021 (NEP/DESK-PARL) Dated 14th March,2022.

[Action: Registrar]

7.4.3 Director, DIQA informed that series of Workshops are planned on Research Methodology and Data Analysis Techniques for the benefit of Faculty members and Research Scholars are proposed to be conducted by Faculty Members from School of Business Studies. The participants will be exposed on different aspects of methodological and data analysis tools such as Literature Review, Research Design, Concept of Paper Clinics, and other details along with basic software like R, SPSS and AMOS etc. The same shall be disseminated through practical demonstrations and hands-on sessions.

[Action: DIQA]

7.4.4 It was apprised to the members that the guidelines for consultancy with 70:30 participation have already been approved by statutory bodies of the University. The competent authority reiterated that all Department(s) especially Sciences, Economics and Management Departments should strive to apply for such projects.

[Action: Dean of Schools/Head of Departments/Director of Centres]

7.5. "Effective Teaching-Learning and Evaluation"

7.5.1 Prof. Devanand apprised the house about the activities of the Task Group for

		<p>improvement of Teaching-Learning and Evaluation. Dr. Vandana Sharma, Member Secretary of the Task Group, presented a brief about some of the recommendation of the Group.</p> <p>7.5.2 The house unanimously resolved that task group shall identify common best practice(s) and record the same in the prescribed format of NAAC within three weeks. The details of same to be uploaded on University website. [Action: Prof. Devanand and Dr. Vandana Sharma/ICT Wing]</p> <p>7.5.3 Resolved that Department(s)/Centres to identify slow and advance learners based on academic score of a candidate in each semester and accordingly act appropriately for improvement of performance of a learner. [Action: Head of Department(s)/Director of Centre(s)]</p> <p>7.5.4 Prof. Devanand informed the house about mentor-mentee practice followed in the University for monitoring academic performance, participation in extra-curricular activities and personality development progression of students from entry to exit. HVC directed for printing of a booklet for maintaining record of each candidate by respective Department(s)/Centre(s). The proposed booklet to be prepared within two weeks by a committee comprising of following members to be notified by DIQA. The booklet shall be circulated to each department and HODs shall ensure the details be filled by Mentors of each student.</p> <p>Prof. Devanand Dean, School of Basic and Applied Sciences</p> <p>1 Dean, School of Knowledge Management and Information and Media Studies</p> <p>Prof. Jaya Bhasin 2 Dean, School of Business Studies</p> <p>Prof. B. S. Bhau 3 Head, Department of Botany Dean, School of Life Sciences</p>	
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		<p>Dean School of National Security Studies Dean Research Studies I/C Librarian Dr. Shahid Mushtaq I/C Head, Department of MSCM</p> <p>4</p> <p>[Action: DIQA]</p> <p>7.5.5 Industrial/Exposure Visits/Study Tours: It was discussed in detail and resolved that all department(s)/Centre(s) to conduct these activities on or before 25th July 2022, keeping in view Data Validation and Verification Process followed by NAAC for verification of the submitted/uploaded data during the NAAC accreditation Geo-tagging is an essential requirement for verification the same should be complied with by all the HODs.</p> <p>[Action: All Head of Department(s)/Director of Centre(s)]</p> <p>7.5.6 Prof Khan apprised that the ranking agencies require data in different formats therefore an interface be created for online data submission by Departments/Centres. HVC requested Prof Khan to conduct a series of training sessions on sensitization of faculty members at CUJ, Prof M. N. Khan accepted the invitation. Director, DIQA shall coordinate with Prof M N Khan for conducting the sessions during current academic session.</p> <p>[Action: DIQA]</p> <p>7.5.7 ICT Based Teaching Learning: In order to promote ICT based teaching-learning Display Panels have been installed across all Department(s)/Centre(s). HVC directed that ICT Wing should coordinate a demonstration session for faculty members</p> <p>[Action: ICT Wing]</p> <p>7.5.8 Resolved that cameras be installed in classrooms for recording of lectures. ICT Wing may be requested to coordinate for the same.</p> <p>[Action: ICT Wing]</p> <p>7.5.9 E-content Development policy has been framed and notified by the University HoDs to encourage faculty members to offer courses and apply for the same</p> <p>[Action: All HoDs/Director(s) of</p>	<p>Studies</p>
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		<p style="text-align: right;">Centre(s)]</p> <p>7.6 Implementation of New Education Policy 2020</p> <p>7.6.1. Resolved to consider the Course Matrix Template finalized in consultation with Dean of Schools/Head of Department(s) circulated by DIQA for implementation of NEP 2020 for Integrated/ UG/PG Degree Programs with multiple entry and exit points for its smooth implementation from next academic session 2022-23.</p> <p style="text-align: center;">[Action: Deans/Heads/DIQA]</p> <p>7.6.2 HVC suggested that a committee be notified by DIQA to look into status of implementation of NEP 2020 in each Department. The proposed committee shall submit a report to Office of HVC by 10th July 2022</p> <p style="padding-left: 40px;">Prof. Devanand Dean, School of Basic and Applied Sciences</p> <p style="text-align: center;">1</p> <p style="padding-left: 40px;">Prof. B. S. Bhau Head, Department of Botany Dean, School of Life Sciences</p> <p style="text-align: center;">2</p> <p style="padding-left: 40px;">Prof. Mushtaq Ahmed Director, Centre for Molecular Biology Dean, School of Humanities</p> <p style="text-align: center;">3</p> <p style="padding-left: 40px;">Sh. Vikas Gupta Directorate of Internal Quality Assurance</p> <p style="text-align: center;">4</p> <p style="padding-left: 40px;">Assistant Registrar, Academic</p> <p style="text-align: center;">5</p> <p style="text-align: center;">[Action: DIQA]</p> <p>7.6.3. Resolved that all HOD(s)/Director(s) to allocate courses before the start of new academic session and send compliance report to Prof Devanand by 1st Week of July 2022.</p> <p style="text-align: center;">[Action: DIQA]</p> <p>7.6.4 Resolved that Teaching/Lecture Plans for next academic session to be uploaded by Faculty Members on the University website before the start of session. HODs/Director(s) to submit compliance report to DIQA by 20th July 2022</p> <p style="text-align: center;">[Action: All HoDs/Director(s)]</p>	
05	To chalk out an action plan for "NAAC Re-Accreditation and Institutional Preparation" for Cycle-II	<p>8. Resolved to consider completion of data compilation exercise on or before 10th July 2022 for "NAAC Re-Accreditation and Institutional Preparation" for Cycle-II .Further resolved creation of an interface for</p>	SSR Compilation exercise initiated from 2nd June 2022

		online collection of data.	
06	To review the status of implementation of UGC quality mandate	<p>9. Resolved that the Action Plan of Phase-I in respect of implementation of Initiatives of UGC Quality Mandate be placed on record and it was suggested by HVC to Prof. Devanand to convene regular meeting of Deans to review implementation status of UGC quality mandate.</p> <p>9.1 Induction programme for students: Student Induction Programmes (SIP) for newly admitted students [Action: DSW Office at University Level, 2022-23]</p> <p>9.2 Learning Outcome-based Curriculum Framework (LOCF)- Revision of curriculum as per LOCF. [Action: Head of Department(s)/Director of Centre(s)/Dean of Schools, 2022-23]</p> <p>9.3 Adoption of Information and Communication Technology (ICT)- based learning tools for an effective teaching-learning process. Digital learning Cell to coordinate with Departments / Centres for implementation of ICT based tools for teaching learning [Action: Head of Department(s)/Director of Centre(s)/Dean of Schools/Digital Learning Cell]</p> <p>9.4 Social and industry connect: Social Connect: [Action: NCC/NSS/Unnat Bharat Abhiyan/IIC, 2021-22] Industry Connect [Action: Industry-Institute Partnership/Central Placement Cell]</p> <p>9.5. Tracking of students' progress after completion of the course: Alumni Cell may initiate steps for tracking students progress [Action: DSW Office, 2022-23]</p>	
07	Overview of the measures taken for quality sustenance in the University	<p>10 Resolved to consider following measures taken for quality sustenance in the University</p> <ul style="list-style-type: none"> - Financial support for faculty members to attend conferences/seminars and undertake research projects. The HVC approved reimbursement for attending National Conferences as per UGC Guidelines. - Constitution of Quality Circle(s) in each Department/Centre to review different initiatives and take appropriate action for overall improvement of teaching-learning process/research and outreach activities 	

		<p>1. Head of Department/Director of Centre</p> <p>2. Departmental DIQA representative</p> <p>3. 01 student pursuing UG/PG/Integrated Program from the Department /Centre</p> <p>4. 01 Research Scholar pursuing Doctoral Degree from the Department</p> <p>5. 01 Alumni of the Department</p> <p>6. 01 Student Parent</p>	<p>Convenor</p> <p>(Member-Secretary)</p> <p>(Member)</p> <p>(Member)</p> <p>(Member)</p> <p>(Member)</p>
08	To review the measures initiated by DSW office to conduct the Annual Alumni Meet and status of constitution of Student Council for academic session 2021-22	<p>11. Resolved to recommend conduct of Annual Alumni Meet, election of Alumni Association (AA), registration of Alumni Association besides re-constitution of Student Council during current academic session and timely notification for next academic session.</p> <p>[Action: Registrar/DSW]</p> <p>11.1 Further resolved that Annual Alumni Meet will be conducted in blended mode by the DSW. Also, registration of Alumni Association Society will be initiated under the overall supervision of Prof Devanand and by DSW and Registrar.</p> <p>[Action: Registrar/Prof. Devanand/DSW]</p>	
09	To review the functioning of DIQA Task Groups	<p>12. Resolved that DIQA Task Groups will hold regular meeting(s) to review status of implementation of various quality initiatives proposed by Task Group(s) and further suggest measures for overall improvement of quality</p> <p>[Action: DIQA Task Groups/DIQA]</p>	
10	To consider institution of University Scholarship/ Fellowship at School level	<p>13. Resolved to consider proposal for institution of University Merit-cum-Mean Scholarship form academic session 2022-23</p> <p>[Action: Registrar/DSW/Scholarship Cell]</p>	
11	Any other items with the permission of the chair	<p>14. HVC directed all HoDs to maintain and compile information related to AQAR 2021-22/SSR with documentary and geo-tagged evidence(s) of events/activities organised by the Department(s)</p> <p>[Action: Deans/HoDs/Director(s)/Branch Offices]</p> <p>15. Resolved that all Department(s)/Centre(s) to conduct Seminars/Conferences and financial assistance of Rs 50000/- as one time grant shall be given as a financial support to each department to conduct the same with a condition that the department shall raise the same amount on its own.</p> <p>[Action: HoDs/Director(s)]</p> <p>16 Prof M. N. Khan apprised that SoPs</p>	

		<p>be followed as per the requirement of funding agencies for getting weightage of each activity. It was resolved that information shared by Prof Khan be shared with Department(s)/Centre(s) for maintenance of record of each activity including list of participants, Report of the event with geo-tagged Photographs, Brochure containing details of event, Department/Centre Profile, Organizing Committee, List of experts, registration details and Utilization Certificate in case of external funding.</p> <p>[Action: Deans/HoDs/Director(s)/DIQA]</p> <p>17. HVC directed that all proposals for Seminars/Conferences be submitted in time bound manner for financial support so that approvals can be accorded.</p> <p>[Action: Deans/HoDs/Director(s)]</p> <p>18 Dr Suram Singh, I/C CoE informed that that registration of Central University of Jammu for Academic Bank of Credits has been done. HVC directed that an awareness camp be conducted by the office of Controller of Examination(s) for the registration and usage of the Academic Bank of Credits,</p> <p>[Action: CoE]</p> <p>19 Dr Vandana Sharma, HoD, Department of English informed that Department organised 3 MT (Three Minute Thesis Competition) in collaboration with the University of Queensland, Australia wherein she apprised that nearly 60 participants from across the globe participated in blended mode in the event and research proposal with 3 minute presentations were discussed with the subject experts for social science. The Competent authority applauded the efforts and requested Dr. Vandana Sharma to evolve it as one of the Best Practices of Central University of Jammu. It was recommended to conduct the same event for Science Departments/Centres.</p> <p>[Action: Dr. Vandana Sharma, HoD English]</p> <p>20 Resolved registration of students on SAMARTH portal. HVC directed AR (Academics) to share the details of registration of each Department with HoDs/Director(s) so that Department(s)/Centre(s) can coordinate registration of pending</p>	
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		<p>students. [Action: Academic Branch/ HoDs/Director(s)]</p> <p>21 Resolved that the minimum number of students for offering Open Elective Course(s) be 10 and maximum number shall be as per the intake of each Department/ Centre. Further it was resolved that schedule of core and open elective courses be finalized before the commencement of the academic session and same be notified in advance for smooth conduct of classes. Deans meeting be convened for framing SOPs with respect to NEP implementation and after approved of HVC be circulated. [Action: Deans/HoDs/Director(s)]</p> <p>22 Director DIQA apprised the house that AQAR for all the years have been uploaded on portal and a copy of same was shared with HoDs/Director(s)/Branch Offices due to tireless efforts of Dr, Shahid Mushtaq, Sh Vikas Gupta and Sh Rohit Jasrotia. It was resolved that AQAR format for 2021-22 and NAAC SSR formats be circulated to all HODs for compilation of information. SSR for 2nd Cycle has to be submitted therefore DIQA shall convene a meeting on 24-05-2022 to discuss the formats with SSR Compilation Committee Members/Deans/HoDs/Director(s). [Action: DIQA]</p> <p>23. The house thanked HVC and placed on record the efforts for improvement of teaching-learning process in the University. The mentorship and guidance has been a scaffold, due to which the initiatives with respect to student, research scholars and faculty development are being implemented.</p>	
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ACTION TAKEN REPORT IN RESPECT OF MINUTES OF THE 29th MEETING OF DIRECTORATE OF INTERNAL QUALITY ASSURANCE (DIQA) HELD IN BLENDED MODE ON 22nd OCTOBER 2021 AT COMMITTEE ROOM, CENTRAL UNIVERSITY OF JAMMU, RAHYA-SUCHANI (BAGLA), SAMBA

S.No	Item	Resolution	Action Taken
01	To consider confirmation of minutes of 28 th meeting of Directorate of Internal Quality Assurance held on 23 rd September 2021	4. Resolved that the Minutes of 28 th meeting of Directorate of Internal Quality Assurance held on 23 rd September 2021 be confirmed.	Placed on record
02	To discuss the status of AQAR compilation for the session 2019-20 and 20220-21	5. The matter was discussed in detail and after threadbare discussion it was resolved to recommend to DIQA Task Groups for cross verification of AQAR data compiled by faculty members . [Action: DIQA Task Groups/Convener AQAR Compilation] 6. Further it was resolved that ICT support would be provided by Digital Centre for uploading of data on University website. [Action: Registrar/ICT Section/ Convener AQAR Compilation]	Matter was referred to concerned branch office/Task Group/Registrar on 25 th October 2023

-Sd-

**Director, DIQA & Member-Secretary
Directorate of Internal Quality Assurance
Central University of Jammu**

ACTION TAKEN REPORT IN RESPECT OF MINUTES OF THE 28th MEETING OF DIRECTORATE OF INTERNAL QUALITY ASSURANCE (DIQA) HELD IN BLENDED MODE ON 23rd SEPTEMBER 2021 AT COMMITTEE ROOM, CENTRAL UNIVERSITY OF JAMMU, RAHYA-SUCHANI (BAGLA), SAMBA

S.No	Item	Resolution	Action Taken
01	To consider confirmation of minutes of 27th meeting of Directorate of Internal Quality Assurance held on 29th June 2021	4. Resolved that the Minutes of 28 th meeting of Directorate of Internal Quality Assurance held on 29 th June 20221 be confirmed.	Placed on record
02	To consider Mentoring Policy and Corporate Immersion and Leadership Programme	5. Resolved to strengthen Corporate Immersion and Leadership Programme across all professional courses [Action: DIQA/Head of Department(s) /Deans]	Matter was referred to concerned branch office/Task Group/Registrar on 25 th October 2023

-Sd-

**Director, DIQA & Member-Secretary
Directorate of Internal Quality Assurance
Central University of Jammu**