

**MINUTES OF THE 15<sup>th</sup> MEETING OF DIRECTORATE OF INTERNAL QUALITY ASSURANCE (DIQA)  
HELD ON 23<sup>rd</sup> JULY 2018 AT COMMITTEE ROOM, CENTRAL UNIVERSITY OF JAMMU, RAHYA-  
SUCHANI (BAGLA), SAMBA**

**1. Following members were present in the meeting:**

1.	Prof. Ashok Aima, Vice Chancellor	<b>(in the Chair)</b>
2.	Prof. Devanand, Dean, School of Basic & Applied Sciences	Member
3.	Prof. L. K. Verma, School of Education	Member
4.	Prof. S. K. Khosa, Deptt. of Physics and Astronomical Sciences	Member
5.	Prof. N. K. Tripathi, Proctor	Member
6.	Engg. Annil Suri, President BBIA, Jammu	Member
7.	Sh. M. Iqbal, Dy. Registrar	Member
8.	Dr. Shahid Mushtaq, Assistant Professor, MSCM	Member
9.	Dr. Jaya Bhasin, Director, DIQA	<b>Member Secretary</b>

**Introductory**

2. The meeting started with the welcome address by the Chair to the 15<sup>th</sup> meeting of the Directorate of Internal Quality Assurance. Thereafter, the Agenda Items were taken up for discussion and following decisions were taken in light of discussions held:

**AGENDA ITEMS**

**DIQA-15<sup>th</sup> / Item No. 01**

**To consider confirmation of minutes of 14<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on 9<sup>th</sup> March 2018**

3. Resolved that the Minutes of 14<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on 9<sup>th</sup> March 2018 be confirmed.

**DIQA-15<sup>th</sup> / Item No. 02**

**To discuss adoption of UGC regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measures for the maintenance of standards in higher education, 2018 notified in Gazette of India on 18<sup>th</sup> July 2018**

4. Members after threadbare discussion resolved to recommend obtaining approval of statutory bodies/competent authority for adoption of UGC regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measures for the maintenance of standards in higher education, 2018 notified in Gazette of India on 18<sup>th</sup> July 2018

**[Action: Registrar]**

**DIQA-15<sup>th</sup> / Item No. 03**

**To discuss creation of Community Engagement Club under National Service Scheme (NSS) in order to provide broader platform to the students and faculty member for fostering community-university partnership.**

5. Resolved to recommend creation of Community Engagement Club under NSS in order to provide broader platform to the students and faculty member for fostering community-University partnership.

**[Action: Registrar/Coordinator, NSS]**

**DIQA-15<sup>th</sup> / Item No. 04**

**To discuss introduction of Basic Course(s) In foreign language(s)**

6. Resolved to recommend introduction of Part-time Basic Course(s) In foreign language(s)

**[Action: Registrar]**

**DIQA-15<sup>th</sup> / Item No. 05**

**To discuss reservation of one seat each in following categories in the order of merit to be reserved as supernumerary seat for admissions to various programmes from next Academic Session to encourage outstanding sportspersons, National Cadet Corps, NSS volunteers, Wards of serving or retired Defence personnel as per national policy and Wards of Central University of Jammu employees who are holding or have held substantive post**

7. Resolved to recommend to statutory bodies reservation of one seat each in following categories in the order of merit to be reserved as supernumerary seat for admissions to various programmes from next academic session to encourage outstanding sportspersons, National Cadet Corps, NSS volunteers, Wards of serving or retired Defence personnel as per national policy and Wards of Central University of Jammu employees who are holding or have held substantive post

**[Action: Registrar]**

**DIQA-15<sup>th</sup> / Item No. 06**

**To discuss draft ordinance with exit option in 5 Year Integrated Courses offered by the University**

8. Members after threadbare discussion resolved to recommend draft ordinance for governing 5/4 Degree Programmes to be placed before statutory bodies/competent authority for obtaining approval of the same.

**[Action: Registrar]**

**DIQA-15<sup>th</sup> / Item No. 07**

**To discuss the stakeholders feedback obtained by DIQA**

9. Member-Secretary placed before members report on feedback obtained from stakeholders viz. Students/ Alumni/ Parents/ Employers during academic session 2017-18. Members after threadbare discussion resolved to place the report on record.

**DIQA-15<sup>th</sup> / Item No. 08**

**To discuss the draft format of Certificate/ Diploma / Advance Diploma/B.Voc Degree Programmes with multiple entry and exit options**

10. Members after threadbare discussion resolved to recommend obtaining approval of statutory bodies/competent authority regarding format of Certificate/ Diploma / Advance Diploma/B.Voc Degree Programmes with multiple entry and exit options obtaining approval of statutory bodies/competent authority.

**[Action: Registrar/Examination/Academic Branch]**

The meeting ended with the formal vote of thanks by the Chair.

**-Sd-**

**Director, DIQA & Member-Secretary  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**-Sd-**

**Vice Chancellor & Chairperson  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**MINUTES OF THE 16<sup>th</sup> MEETING OF DIRECTORATE OF INTERNAL QUALITY ASSURANCE (DIQA)  
HELD ON 10<sup>th</sup> September 2018 AT COMMITTEE ROOM, CENTRAL UNIVERSITY OF JAMMU,  
RAHYA-SUCHANI (BAGLA), SAMBA**

**1. Following members were present in the meeting:**

1.	Prof. Ashok Aima, Vice Chancellor	<b>(in the Chair)</b>
2.	Prof. Devanand, Dean, School of Basic & Applied Sciences	<b>Member</b>
3.	Prof. S. K. Khosa, Deptt. of Physics & Astronomical Sciences	<b>Member</b>
4.	Prof. L. K. Verma, School of Education	<b>Member</b>
	Prof. N. K. Tripathi, Proctor	<b>Member</b>
5.	Engg. Annil Suri, President BBIA, Jammu	<b>Member</b>
6.	Prof. M. N. Khan	<b>Member</b>
7.	Sh. M. Iqbal, Dy. Registrar	<b>Member</b>
8.	Dr. Shahid Mushtaq, Assistant Professor, MSCM	<b>Member</b>
9.	Dr. Jaya Bhasin, Director, DIQA	<b>Member-Secretary</b>

**Introductory**

2. The meeting started with the welcome address by the Chair to the 16<sup>th</sup> meeting of the Directorate of Internal Quality Assurance. Thereafter, the Agenda Items were taken up for discussion and following decisions were taken in light of discussions held:

**AGENDA ITEMS**

**DIQA-16<sup>th</sup> / Item No. 01**

**To consider confirmation of minutes of 15<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on March 2018**

3. Resolved that the Minutes of 15<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on 23<sup>rd</sup> July 2018 be confirmed.

**DIQA-16<sup>th</sup> / Item No. 02**

**To discuss proposal of DIQA to organise one day convention on "Global Ranking in Higher Education: Issues and Challenges" in collaboration with The STRATFIRST INDIA and University of Jammu on 26<sup>th</sup> September 2018**

4. Members after threadbare discussion resolved to consider the proposal of DIQA to organise one day convention on "**Global Ranking in Higher Education: Issues and Challenges**" in collaboration with The STRATFIRST INDIA and University of Jammu **on 26<sup>th</sup> September 2018**

**[Action: Director, DIQA]**

**DIQA-16<sup>th</sup> / Item No. 03**

**To discuss signing of Memorandum of Understandings (MoUs) between Central University of Jammu and Indian Space Research Organization (ISRO) to establish 'Satish Dhawan Centre for Space Science' and 2<sup>nd</sup> one between Central University of Jammu and Central Scientific Instrumental Organization (CSIR-CSIO), Chandigarh**

5. Resolved to consider signing of MoUs between Central University of Jammu and ISRO for establishing 'Satish Dhawan Centre for Space Science' and between Central University of Jammu and CSIR-CSIO, Chandigarh

**[Action: Registrar/Dean, School of Basic and Applied Sciences]**

**DIQA-16<sup>th</sup> / Item No. 04**

**To consider proposal for organizing 'Induction Programme' for newly appointed non-teaching employees of Central University of Jammu to facilitate them to understand different facets of their Job Role.**

6. Resolved to recommend conduct of 'Induction Programme' for newly appointed non-teaching employees of Central University of Jammu to facilitate them to understand different facets of their Job Role.

**[Action: Registrar]**

**DIQA-16<sup>th</sup> / Item No. 05**

**To discuss development of in-house ERP and execute other E-Governance initiatives**

7. Resolved to recommend constitution of dedicated ICT Cell for development of ERP and execute other execute other E-Governance initiatives.

**[Action: Registrar]**

**DIQA-16<sup>th</sup> / Item No. 06**

**To discuss co-curricular/extracurricular participation and student engagement activities**

8. Resolved to recommend constitution of Film/Drama & Theatre/Literary/Music/ Debating & Public Speaking Clubs to strengthen co-curricular/extracurricular participation and student engagement activities

**[Action: Registrar]**

The meeting ended with the formal vote of thanks by the Chair.

**-Sd-**

**Director, DIQA & Member-Secretary  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**-Sd-**

**Vice Chancellor & Chairperson  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**MINUTES OF THE 17<sup>th</sup> MEETING OF DIRECTORATE OF INTERNAL QUALITY ASSURANCE (DIQA)  
HELD ON 6<sup>th</sup> DECEMBER 2018 AT COMMITTEE ROOM, CENTRAL UNIVERSITY OF JAMMU, RAHYA-  
SUCHANI (BAGLA), SAMBA**

**1. Following members were present in the meeting:**

- |    |  |                         |
|----|--|-------------------------|
| 1. | Prof. Ashok Aima, Vice Chancellor                            | <b>(in the Chair)</b>   |
| 2. | Prof. Devanand, Dean, School of Basic & Applied Sciences     | <b>Member</b>           |
| 3. | Prof. S. K. Khosa, Deptt. of Physics & Astronomical Sciences | <b>Member</b>           |
| 4. | Prof. N. K. Tripathi, Proctor                                | <b>Member</b>           |
| 5. | Engg. Annil Suri, President BBIA, Jammu                      | <b>Member</b>           |
| 6. | Sh. M. Iqbal, Dy. Registrar                                  | <b>Member</b>           |
| 7. | Dr. Shahid Mushtaq, Assistant Professor, MSCM                | <b>Member</b>           |
| 8. | Dr. Jaya Bhasin, Director, DIQA                              | <b>Member-Secretary</b> |

**Introductory**

2. The meeting started with the welcome address by the Chair to the 17<sup>th</sup> meeting of the Directorate of Internal Quality Assurance. Thereafter, the Agenda Items were taken up for discussion and following decisions were taken in light of discussions held:

**AGENDA ITEMS**

**DIQA-16<sup>th</sup> / Item No. 01**

**To consider confirmation of minutes of 16<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on 10<sup>th</sup> September 2018**

3. Resolved that the Minutes of 16<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on 10<sup>th</sup> September 2018 be confirmed.

**DIQA-17<sup>th</sup> / Item No. 02**

**To review the conduct of meeting of statutory bodies/authorities of University**

4. Resolved to recommend conduct of Board of Research Studies regularly to review the research out-put and also no meeting had been conducted after its constitution.

**DIQA-17<sup>th</sup> / Item No. 03**

**To discuss signing of Memorandum of Understanding (MoU) between Central University of Jammu and Defence Research and Development Organisation (DRDO) for creation of dedicated research facilities**

5. Resolved to consider signing of MoUs between Central University of Jammu and DRDO for establishment of research Centre and creation of dedicated research facilities thereof.

**[Action: Registrar/Deans Committee]**

**DIQA-17<sup>th</sup> / Item No. 04**

**To discuss signing of Memorandum of Understanding (MoU) between Central University of Jammu and Indian Council of World Affairs (ICWA), New Delhi**

6. Resolved to consider signing of MoUs between Central University of Jammu and ICWA, New Delhi to facilitate seamless movement and exchange of students, scholars and the faculty for an informed and rational view and interpretations of world affairs.

**[Action: Registrar/Deans Committee]**

The meeting ended with the formal vote of thanks by the Chair.

**-Sd-**

**Director, DIQA & Member-Secretary  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**-Sd-**

**Vice Chancellor & Chairperson  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**MINUTES OF THE 18<sup>th</sup> MEETING OF DIRECTORATE OF INTERNAL QUALITY ASSURANCE (DIQA)  
HELD ON 10<sup>th</sup> JANUARY 2019 AT COMMITTEE ROOM, CENTRAL UNIVERSITY OF JAMMU, RAHYA-  
SUCHANI (BAGLA), SAMBA**

**1. Following members were present in the meeting:**

- |    |  |                         |
|----|--|-------------------------|
| 1. | Prof. Ashok Aima, Vice Chancellor                              | <b>(in the Chair)</b>   |
| 2. | Prof. Devanand, Dean, School of Basic and Applied Sciences     | <b>Member</b>           |
| 3. | Prof. S. K. Khosa, Deptt. of Physics and Astronomical Sciences | <b>Member</b>           |
| 4. | Prof. N. K. Tripathi, Deptt of Zoology                         | <b>Member</b>           |
| 5. | Engg. Annil Suri, President BBIA, Jammu                        | <b>Member</b>           |
| 6. | Sh. M. Iqbal, Dy. Registrar                                    | <b>Member</b>           |
| 7. | Dr. Shahid Mushtaq, Assistant Professor, MSCM                  | <b>Member</b>           |
| 8. | Dr. Jaya Bhasin, Director, DIQA                                | <b>Member-Secretary</b> |

**Introductory**

2. The meeting started with the welcome address by the Chair to the 18<sup>th</sup> meeting of the Directorate of Internal Quality Assurance. Thereafter, the Agenda Items were taken up for discussion and following decisions were taken in light of discussions held:

**AGENDA ITEMS**

**DIQA-18<sup>th</sup> / Item No. 01**

**To consider confirmation of minutes of 17<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on 10<sup>th</sup> September 2018**

3. Resolved that the Minutes of 17<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on 6<sup>th</sup> December 2018 be confirmed.

**DIQA-18<sup>th</sup> / Item No. 02**

**To consider engagement of Training and Placement Officer**

4. Resolved to recommend engagement of Training and Placement Officer on Temporary basis from academic session 2019-20

**DIQA-18<sup>th</sup> / Item No. 03**

**To discuss modalities for utilization of internal resource generation from Self-Financing Seats**

5. Resolved to refer the matter to Deans Committee to look into the modalities for utilization of revenue generated from Self-Financing Seats for academic and infrastructural development of Department(s)/Centre(s)

**[Action: Registrar/Deans Committee]**

**DIQA-18<sup>th</sup> / Item No. 04**

**To consider creation of additional CUCET-2019 exam Centres outside Jammu to facilitate participation of students from far flung areas in entrance test.**

6. Resolved to recommend creation of additional CUCET-2019 exam Centres outside Jammu to facilitate students from far flung areas to participate in entrance test

**[Action: Registrar/Deans Committee]**

**DIQA-18<sup>th</sup> / Item No. 05**

**To consider proposal of GSCASH for creation of provision of one supernumerary seat for Single Girl Child in each Programme offered by the University**

7. Resolved to recommend to statutory bodies/competent authority for creation of provision of one supernumerary seat for Single Girl Child in each Programme offered by the University. Further members unanimously resolved to explore the possibility of increasing intake capacity of approx. 40 students per course

**[Action: Registrar/Chairperson, GSCASH]**

**DIQA-18<sup>th</sup> / Item No. 06**

**To consider NCTE recognition of Courses offered by Department of Education with NCTE**

- 8.** Resolved to consider NCTE recognition of Courses offered by Department of Educational Studies

**[Action: Registrar/Dean, School of Education]**

The meeting ended with the formal vote of thanks by the Chair.

**-Sd-**

**Director, DIQA & Member-Secretary  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**-Sd-**

**Vice Chancellor & Chairperson  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**MINUTES OF THE 19<sup>th</sup> MEETING OF DIRECTORATE OF INTERNAL QUALITY ASSURANCE (DIQA)  
HELD ON 7<sup>th</sup> MARCH 2019 AT COMMITTEE ROOM, CENTRAL UNIVERSITY OF JAMMU, RAHYA-  
SUCHANI (BAGLA), SAMBA**

**1. Following members were present in the meeting:**

1.	Prof. Ashok Aima, Vice Chancellor	(in the Chair)
2.	Prof. Devanand, Dean, School of Basic and Applied Sciences	Member
3.	Prof. S. K. Khosa, Deptt. of Physics and Astronomical Sciences	Member
4.	Prof. N. K. Tripathi, Deptt of Zoology	Member
5.	Engg. Annil Suri, President BBIA, Jammu	Member
6.	Sh. M. Iqbal, Dy. Registrar	Member
7.	Dr. Shahid Mushtaq, Assistant Professor, MSCM	Member
8.	Dr. Jaya Bhasin, Director, DIQA	Member-Secretary

**Introductory**

2. The meeting started with the welcome address by the Chair to the 19<sup>th</sup> meeting of the Directorate of Internal Quality Assurance. Thereafter, the Agenda Items were taken up for discussion and following decisions were taken in light of discussions held:

**AGENDA ITEMS**

**DIQA-19<sup>th</sup> / Item No. 01**

**To consider confirmation of minutes of 18<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on January 2019**

3. Resolved that the Minutes of 17<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on January 2019 be confirmed.

**DIQA-19<sup>th</sup> / Item No. 02**

**To consider conduct of Annual Alumni Meet -2019 by the office of Dean Students' Welfare**

4. Resolved to consider conduct of Annual Alumni Meet - 2019 by the office of Dean Students' Welfare tentatively in last week of April 2019.

**[Action: DSW]**

5. Further resolved that feedback from alumni be obtained during the Annual Alumni Meet - 2019 remedial course of action wherever required be taken for the overall improvement of the teaching learning process in the University campus.

**[Action: Director, DIQA]**

**DIQA-19<sup>th</sup> / Item No. 03**

**To consider promotion of all eligible employees to fill in the vacancies with Departmental Promotion procedures for Group "A", Group "B" & Group "C" posts**

6. Resolved to invite applications within three months from all eligible employees to fill in the vacancies with Departmental Promotion procedures for Group "A", Group "B" & Group "C" posts

**[Action: Registrar]**

**DIQA-19<sup>th</sup> / Item No. 04**

**To consider enhancement of financial assistance to the university teachers for attending national / international conference / seminar / symposia/ congress/ workshops /short duration training programme within India and abroad.**



7. Resolved to refer the matter to Deans Committee to look into enhancement of financial assistance to the university teachers for attending national / international conference / seminar / symposia/ congress/ workshops /short duration training programme within India and abroad

**[Action: Registrar/Deans Committee]**

The meeting ended with the formal vote of thanks by the Chair.

**-Sd-**

**Director, DIQA & Member-Secretary  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**-Sd-**

**Vice Chancellor & Chairperson  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**MINUTES OF THE 20<sup>th</sup> MEETING OF DIRECTORATE OF INTERNAL QUALITY ASSURANCE (DIQA)  
HELD ON 24<sup>th</sup> APRIL 2019 AT COMMITTEE ROOM, CENTRAL UNIVERSITY OF JAMMU, RAHYA-  
SUCHANI (BAGLA), SAMBA**

**1. Following members were present in the meeting:**

1. Prof. Ashok Aima, Vice Chancellor
2. Prof. Devanand, Dean, School of Basic and Applied Sciences
3. Prof. Govind Singh, Head, Department of MCNM
4. Prof. B. S. Bhau, Head, Department of Botany
5. Engg. Annil Suri, President BBIA, Jammu
6. Sh. M. Iqbal, Dy. Registrar
7. Dr. Shahid Mushtaq, Assistant Professor, MSCM
8. Dr. Jaya Bhasin, Director, DIQA

**Introductory**

2. The meeting started with the welcome address by the Chair to the 17<sup>th</sup> meeting of the Directorate of Internal Quality Assurance. Thereafter, the Agenda Items were taken up for discussion and following decisions were taken in light of discussions held:

**AGENDA ITEMS**

**DIQA-20<sup>th</sup> / Item No. 01**

**To consider confirmation of minutes of 19<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on 7<sup>th</sup> March 2019**

3. Resolved to consider confirmation of minutes of 19<sup>th</sup> meeting of Directorate of Internal Quality Assurance held on 7<sup>th</sup> March 2019

**DIQA-20<sup>th</sup> / Item No. 02**

**To consider establishment of Postal counter within main campus of Central University of Jammu**

4. Resolved to consider establishment of Postal counter within main campus of Central University of Jammu

**[Action: Registrar]**

**DIQA-20<sup>th</sup> / Item No. 03**

**To consider enhancement of imprest advance from Rs 10000 to Rs 20000 for meeting day to day expenses for smooth functioning of Departments/Centres**

5. Resolved to recommend consider enhancement of imprest advance for meeting day to day expenses for smooth functioning of Departments/Centres

**[Action: Registrar]**

The meeting ended with the formal vote of thanks by the Chair.

**-Sd-**

**Director, DIQA & Member-Secretary  
Directorate of Internal Quality Assurance  
Central University of Jammu**

**-Sd-**

**Vice Chancellor & Chairperson  
Directorate of Internal Quality Assurance  
Central University of Jammu**