MINUTES OF THE SECOND MEETING OF THE BOARD OF RESEARCH STUDIES HELD ON 1ST JULY, 2020 AT 02:00 PM IN THE COMMITTEE ROOM, ACADEMIC BLOCK OF CENTRAL UNIVERSITY OF JAMMU, RAHYA-SUCHANI (BAGLA), DISTRICT SAMBA, JAMMU.

1. The following members were present:

    a. **Prof. Ashok Aima**   *Chairperson*
        Vice Chancellor

    b. **Prof. Devanand**
        Dean , School of Basic & Applied Sciences

    c. **Prof. Deepak Pathania**
        Dean, School of Life Sciences

    d. **Prof. B.S. Bhau**
        Dean Research Studies

    e. **Prof. Rasal Singh**
        Dean, School of Languages

    f. **Prof. Sunil Dhar**
        Dean, School of Education

    g. **Prof. Mushtaq Ahmed,**
        Dean, School of Humanities and Social Sciences

    h. **Dr. Yashwant Singh**
        Head, Department of Computer Sciences & IT

    i. **Dr. Dharamendra Singh**
        Head, Department of Mass Communication and New Media, &
        Department of Social Work

    j. **Dr. Vinay Kumar**
        Head, Department of Physics & Astronomical Sciences

    k. **Prof. Vinay Chauhan**   *- attended through online mode*
        The Business School, University of Jammu

    l. **Dr. Supran Kumar Sharma,**   *- attended through online mode*

Faculty of Management Sciences,
Shri Mata Vaishno Devi University

m. **Dr. Ravi Kumar**
Registrar

2. **The following attended the meeting as Special Invitees:**

   a. **Dr. Vandana Sharma,**
   Head, Department of English

   b. **Dr. J.N. Baliya,**
   Head, Department of Educational Studies

   c. **Prof. Raj Mahajan**,
   Chair Professor, Maharishi Dayanand Saraswati Chair

   d. **Dr. Ajay Kumar Sharma,**
   Head, Department of Mathematics

   e. **Dr. Neeta Rani,**
   Asst. Professor, Department of NSS

   f. **Dr. Govind Inakhiya,**
   Asst. Professor, Department of PPPA

   g. **Dr. Durga Rao,**
   Asst. Professor, Department of PPPA

   h. **Dr. Shahid Mushtaq,**
   Asst. Professor, Department of M&SCM

3. **The following persons could not attend the meeting and were granted Leave of Absence:**

   a. **Prof. R.K. Bamzai,**
   Jawaharlal Nehru University

   b. **Prof. Alka Sharma**
   The Business School,
   University of Jammu

research projects, including purchase of high end instruments/equipments, have been earmarked in the budget allocated by the DRDO in the meeting.

7. The Vice Chancellor apprised the members about the proposed meetings of the Statutory Bodies of the university as follows:

    a. Standing Committee of AC   -   **3rd July, 2020**

    b. Planning Board   -   **7th July, 2020**

    c. Academic Council   -   **27th July, 2020**

    d. Finance Committee   -   **4th Aug, 2020**

    e. Executive Council   -   **21st Aug, 2020**

    f. Court   -   **28th Aug, 2020**

The Vice Chancellor invited suggestions/items from all Deans/Heads which needs approval from the statutory bodies to be included in the Agenda of the forthcoming meetings.

8. The Vice Chancellor apprised the members about the faculty benefitted under CAS. He informed that 36 faculty members have been promoted under CAS as on date and applications of some more faculty members are in the process.

9. The Vice Chancellor presented the details of the consultancy projects carried out by the Departments/faculty of the university. He appreciated the efforts of the faculty for successfully completing the projects in a time bound manner. The Vice Chancellor encouraged all Deans and Heads to explore for more consultancy projects as the university has dedicated faculty to take up the challenges and opportunities in their relative fields.

10. The Vice Chancellor delightfully informed the members that the university has conducted about 25 webinars during the lockdown period by the various

c. **Dr. V. Sridharan**
Associate Professor & Head,
Department of Chemistry & Chemical Sciences

d. **Dr. Naresh Singla,**
Head, Department of Economics

4. The meeting of the Board of Research Studies was convened keeping in view the SoPs/guidelines issued by the Govt. of India on COVID -19 pandemic. All necessary precautionary measures were adopted like social distancing, hand sanitizing, wearing of masks, etc. Thereafter the proceedings started as below.

Introductory

5. The Vice Chancellor welcomed the members at the second meeting of the Board of Research Studies. The Vice-Chancellor thanked the members for attending the meeting during the COVID -19 pandemic at the university campus and those who have attended through online mode.

6. The Vice Chancellor apprised the members that the **1st meeting of the Governing Council of Kalam Centre for Science & Technology, CUJ** was held on 10th June, 2020 through video conferencing. The meeting was attended by Dr. Satheesh Reddy, Chairman DRDO & Chairman GC; Prof. Ashok Aima, Vice Chancellor, CUJ and Co-Chairman GC; Sh. Subir Mallick, Addl. FA & JS DRDO, Sh. Sudhir Gupta, DS & DG (TM); Sh. Sudhir Kamath, OS & DG (MED & Cos); Sh. K.K.Pathak, Director DFTM, Sh. Amit Sharma, Adviser, Cyber DRDO; Prof. B.S. Bhau, Dean Research CUJ; Dr. Ravi Kumar, Registrar, CUJ; and other officers of DRDO and faculty of CUJ.

The minutes of the meeting have been approved and circulated to all concerned for necessary action. The progress of the projects will be reviewed on monthly basis and a report will be submitted to DRDO every month. He further informed that the construction of building of KCST at CUJ will start in a few weeks time as the funds for construction of building and to carry out

BRS-2 / Item No. 03

To examine and review the status and progress of Research in various Departments & Centres of the University

Resolved that all Heads of Departments will submit thrust areas of research keeping in view the local/regional significance by 15th July, 2020 to Dean Research Studies.

Further resolved that the approved list of thrust areas be forwarded to Mr. Udit Mahajan, System Analyst, CUJ for uploading on the university's website.

Also, resolved that the all Heads will submit the details of research publications published during last one year by each faculty to Dean Research Studies by 15th July, 2020.

BRS-2 / Item No. 04

To consider guidelines for preparation of Synopsis, format of Thesis etc. for Ph.D. Degree in the University

Resolved that suggestions/inputs be submitted by Deans / Heads to Dean, Research Studies on the guidelines of Synopsis, format of Thesis, etc. for Ph.D. Degree in the University by 20th July, 2020.

BRS-2 / Item No. 05

To consider any other matter with the permission of the Chairperson

Dean Research Studies, CUJ proposed that 02 positions of Post Doctoral Fellowship (PDF) be created in each Department of the university. It was resolved that the proposal by Dean Research Studies be put up in the forthcoming Academic Council for approval.

Other suggestions

i. Dean Research Studies, CUJ suggested that a Copyright Certificate be obtained from all research scholars at the time of submission of thesis.

   The members agreed to the suggestion made by Dean Research Studies and it was resolved that the scholars will submit the Copyright Certificate at the time of submission of thesis.

Departments. These webinars received a very good response from all stakeholders in the country and abroad as well. He further informed that some more webinars are scheduled in the coming days.

11. The Vice Chancellor reviewed details of publications, projects, consultancy projects, by all Departments as already discussed in the 1st meeting of the BoRS for creating a database/repository in the university as well as on the university's website. The Vice Chancellor again directed all Deans/Heads to submit the details within a week's time to Mr. Udit Mahajan, System Analyst, CUJ and apprise the action taken to VC Secretariat on email.

Thereafter, the Agenda items were taken up for discussion.

AGENDA ITEMS

BRS-2 / Item No. 01

To consider confirmation of Minutes of 1st Meeting of Board of Research Studies Meeting held on 18.03.2019

Resolved that the Minutes of 1st Meeting of Board of Research Studies Meeting held on 18.03.2019, be approved.

BRS-2 / Item No. 02

To consider "Action Taken Report" in pursuance of the decisions taken in the 1st Board of Research Studies Meeting held on 18.03.2019.

Resolved that the "Action Taken Report" in pursuance of the decisions taken in the 1st Board of Research Studies Meeting held on 18.03.2019, be approved.

ii. Dr. Vinay Kumar informed that draft guidelines have been prepared for hiring of consultancy services by the university for carrying out research projects from external experts/agencies.

   It was decided that the draft guidelines be put up in the forthcoming Academic Council for discussion and approval.
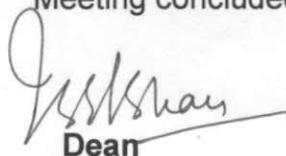
iii. Prof. Mushtaq suggested that new Anti Plagiarism software Turnitin may be purchased by the university. The Vice Chancellor advised Mr. Udit Mahajan, System Analyst, CUJ to initiate the process for the procurement of the Turnitin Anti Plagiarism at the earliest.

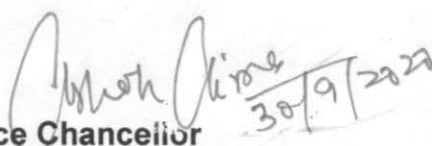   *Dr. Suparan Kumar submitted that Mr. Udit Mahajan may contact him on the issue.*

iv. The Vice Chancellor suggested a dedicated Data Centre shall be created at the campus for the university. He advised the Registrar to issue a notification in this regard.

v. The Vice Chancellor advised Prof. Devanand to closely monitor the progress of ISRO project and update him on regular basis.

vi. The Vice Chancellor advised the Registrar to obtain half-yearly and yearly progress report from concerned Chair Professors for onward submission to UGC for release of funds.

vii. The Vice Chancellor advised Dr. Dharamendra Singh to urgently take up the work related to creation of Studio of the Department of Mass Communication and New Media, CUJ in the university campus.

viii. The Vice Chancellor also advised Registrar to issue a circular regarding unethical way of publication of research papers wherein due credit to the university be acknowledged by faculty members.

   Prof. Devanand on behalf of all Deans/Heads, faculty members presented vote of thanks to the Chairperson of the meeting. He remarked that the university has achieved various milestones during the tenure of the present Vice Chancellor Prof. Ashok Aima.

   Meeting concluded with thanks to the Chair.

Dean
Research Studies

Vice Chancellor
Central University of Jammu
30/9/2020