



Central University of Jammu
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EOI No.– 01(2018-19)

EXPRESSION OF INTEREST (EOI)

FOR

PUBLICATION OF UNIVERSITY BOOKS AND JOURNALS

Expression of Interest (EOI) submitted by:

CENTRAL UNIVERSITY OF JAMMU

Expression of Interest (EOI) for Publication of University Books and Journals

On behalf of the Registrar, Central University of Jammu (CUJ), Expression of Interest (EOI) is invited from publishers of academic books and / or journals to publish the books and journals of the University. The publisher will be responsible for the printing, distribution, marketing and selling of these books and journals.

Publishers engaged in the publication of academic books and /or journals with an annual turnover of more than Rs.10.00lakhs per annum in the last three years can apply, offering their terms and conditions. The publisher has to ensure high quality publication in terms of quality of paper, printing, binding, book jacket, design, proof reading and overall book layout as per CUJ norms.

The publication of such books/ Journals shall be in the name of the University and the copyright shall be retained by the 'Central University of Jammu'. The publisher shall be the collaborator 'Publishing House'. The publisher has to also ensure publication adhering to the deadlines specified by the University.

The EOI must be submitted in two sealed envelopes, containing a brief proposal clearly indicating the profile of the publisher, its organisational structure alongwith the availability of in-house facilities for undertaking the task, its experience in publishing academic books/journals, details of the projects undertaken in past five years, qualifications and experience of the team that will be undertaking the task and other details elaborating on its capacity to undertake the work.

Earnest Money Deposit (EMD): Rs.20000/- in the shape of Account Payee Demand Draft favoring **Finance Officer, Central University of Jammu**, payable at Jammu.

(Annexure I). The envelope No. 1 will be superscribed as 'Technical Bid'.

(Annexure II). The other envelope No. 2 will be superscribed as 'Financial Bid' and shall contain the financial terms and conditions for publishing books/journals/ publications.

Important dates:

Date of release of EOI	11.04.2018
Last date and time for receipt of EOI	02.05.2018; 3.00PM

SL

TERMS & CONDITIONS:

- a) Sealed envelope containing EOI in the prescribed format (Technical & Financial Bid), complete in all respects, duly sealed, signed by authorized signatory and superscribed as EOI for Publication of University Books and Journals alongwith prescribed Earnest Money Deposit (EMD), must be submitted on/before 3.00 PM on 02.05.2018.
- b) The EOI shall be submitted in two sealed envelopes as specified earlier.
- c) All envelopes should be addressed to the 'Registrar, Central University of Jammu'.
- d) Earnest Money Deposit (EMD) of successful bidder will be retained as Performance Security and refunded on satisfactory completion of contract period.
- e) The last date for submission of EOI complete in all respects, duly sealed and signed by the authorized signatory in the office of 'Registrar, Central University of Jammu' in person or through Regd./Speed-Post/Courier is on or before 02.05.2018 at 3.00 PM.
- f) The University will not be responsible for postal or any other delays in receipt of EOIs.
- g) EOIs received after due date/time will not be considered.
- h) No overwriting, corrections or cutting is permitted in the EOI.
- i) Unsealed envelopes or unsigned EOIs will not be considered.
- j) The University reserves the right to reject any or all EOIs at any stage as well as the right to add/delete/modify any one or more of the terms and conditions with reasons to be recorded in writing.
- k) No TA/DA or any other expenses will be admissible to attend any meeting, submission of offer or during completion of job.
- l) Interested publishers are advised to keep a watch on the University website for any related information in this regard.
- m) The EOIs will be opened on 02.05.2018 at 4.00 PM.

Vra/h
10th April, 18
Deputy Registrar
(Goods & Services Wing)

Date: 10.04.2018

EXPRESSION OF INTEREST (EOI): TECHNICAL BID

S. No.	DETAILS	
1.	Name of the Publisher	
2.	Complete Address	
3.	Telephone Number	
4.	Email Address	
5.	Details of the Contact Person of the Publisher	Name:
		Designation:
		E-mail:
		Telephone Number:
		Mobile Number:
6.	Income Tax PAN No. (<i>copy to be enclosed</i>)	
7.	GSTIN. (<i>copy to be enclosed</i>)	
8.	Audited financial statements for last three years (<i>copies to be enclosed</i>)	
9.	Details of the experience in publishing academic books/ Journals in the last ten years (<i>attach separate sheets</i>)	
10.	Organisational structure	
11.	Details of in-house facilities available for undertaking the task	
12.	Details of staff to be dedicated for this task (<i>attach details of qualifications and experience of each staff</i>)	
13.	Membership of any registered trade agency/ organisation	
14.	Other details elaborating on the capacity to execute the work (<i>attach separate sheets</i>)	
15.	EMD details, Bank/DD No./Date/ Amount	
16.	Affidavit to the effect that the publisher has not been blacklisted/debarred by any Govt. Institutions/Agency.	
17.	Any other information	

I agree to abide by the all terms and conditions.

Signature and Seal of the Authorized Signatory

Name:
Designation:

Date:.....
Place:.....

EXPRESSION OF INTEREST (EOI): FINANCIAL BID

S. No.	DETAILS		
1.	Minimum number of books/ journals to be ordered or published		
2.	Number of complimentary copies to be offered to CUJ		
3.	Percentage discount to be offered to CUJ on purchase of additional copies		
4.	Publication/ Journal distribution costs		
5.	Please quote price on the following parameters	Parameter	Rate
		Paper Material	
		Paper Type (in GSM)	
		Laminated Book Jacket (Hard bound/Paperback)	
		Black and white printing (per page)	
		Colour printing (per page)	
		Photographs (per page)	
		Glossy Paper (per page)	
		Proof reading	
		Binding	
		Packing and Transportation	
		Taxes, if applicable	

I agree to abide by the all terms and conditions.

Signature and Seal of the Authorized Signatory

Name:
Designation:

Date:.....
Place:.....