

जम्मू केंद्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF JAMMU

Rahya-Suchani (Bagla), District Samba-181143, Jammu (J&K)
Ph: 01923-249 657-206 & Website: www.cujammu.ac.in



Notice Inviting Tender : Open Tender

No. CUJ/

Sealed tenders are invited from original equipment manufacturer/authorized suppliers of repute to supply and install cyberroam 200iNG for the Central University of Jammu. The detailed tender form can be obtained from the University through D.D. of Rs. 1,000/- drawn in favour of Central University of Jammu payable at Jammu or log on to www.cujammu.ac.in.

Last date for receipt of tender: 21-02-2017 by 3:00 p.m.

Date of opening of bid : 21-02-2017 at 3:30 p.m.

Registrar

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Central University of Jammu

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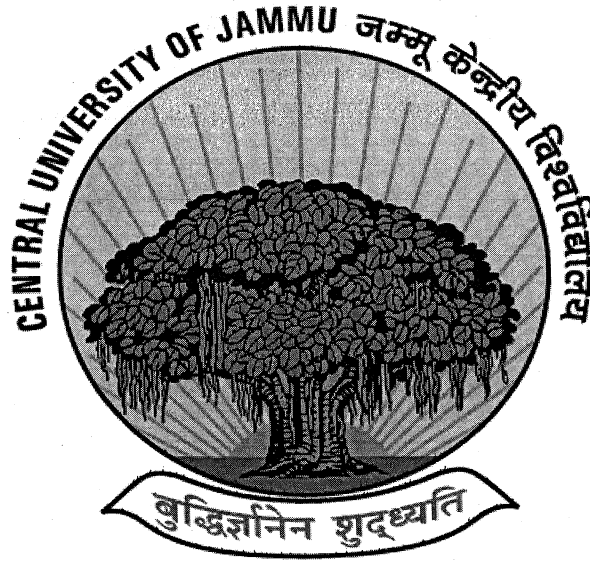
No. CUJ/Proc/F.No 35/2016-17/01

Date: 31st January, 2017

Cost of tender documents: Rs. 1,000/-

Issued to: M/s.

**TENDER DOCUMENTS CUM RATE CONTRACT AND REGISTRATION OF FIRMS
TO SUPPLY AND INSTALL CYBEROAM 200iNG WITH SUBSCRIPTION FOR THE
CENTRAL UNIVERSITY OF JAMMU**



Last date and time to submit the bids

: 21.02.2017 by 3.00 p.m.

Date and time of opening of bids at University Campus,
Rahya-Suchani (Bagla), District Samba-181143, Jammu
(J&K), Ph: 01923 - 249657

: 21.02.2017 at 3.30 p.m.
(in presence of the bidders)

I: Instructions to bidders

- Preface:** The Central University of Jammu (CUJ) is presently functioning from two campuses, Academic Block at Rahya-Suchani (Bagla), District Samba, Jammu and Temporary Academic Block & Hostels at Sainik Colony, Jammu. The University intends to purchase Cyberoam 200iNG with subscription from Original Equipment Manufacturers (OEM) / authorized dealers, to be installed at University Campus Rahya-Suchani (Bagla),
- Call for Tender:** The sealed bids are invited to supply and install Cyberoam 200iNG with subscription and associated material/equipment under **two bid system**, viz. **Technical bid** (filled in Annexure-I duly signed and stamp, consisting all technical details & make of equipment, EMD, relevant documents) and **Financial bid** (indicating item-wise price mentioned in Annexure-II), in two separate sealed envelopes and should be super scribed as technical and financial bids accordingly. Both the sealed envelopes should be kept in a third envelope on which it should be super scribed '**Tender cum Rate Contract for Cyberoam 200iNG**'.
- Availability / submission of tender form:** The tender documents can be obtained in person from Procurement Branch, Rahya-Suchani (Bagla), District Samba-181143, Jammu (J&K) (Ph: 01923-249657-206) on payment of **Rs. 1,000/-** through DD favouring "**Finance Officer, Central University of Jammu**" payable at Jammu during working hours (10:00 to 17:00 hrs). The tender form can also be downloaded from University website (www.cujammu.ac.in) and must be submitted along with the cost of tender form i.e Rs. 1,000/- and EMD of Rs 20,000. The downloaded tender form without cost of tender form & EMD will not be accepted. The filled-in tender form can be dropped in tender box at the above address or can be sent through registered / speed post. The technical bids will be opened on the same day in presence of the bidders or any other date convenient to the University authorities, which shall be notified through website only.
- The bidder(s) are advised that they should regularly check the University website (www.cujammu.ac.in), as any change in terms and conditions, specification, date etc shall be notified on the University website only and no query will be entertained in this regard.
- Experience:** The bidder should be original equipments manufacturer / authorized dealer of repute and should have minimum Five years of experience in this field. Self attested copy of the same should be attached with the bid. The Bidder must have local office/workshop/showroom in Jammu to immediately redress any issue/problem without causing any delay.

6. Schedule of Tender:

1.	Last date of receipt of bids at University campus, Rahya-Suchani (Bagla), District Samba	Date: 21-02-2017 Time: 3 pm
2.	Date of opening of Technical bid at Campus Rahya-Suchani (Bagla), District Samba, Jammu 181143, J&K	Date:21-02-2017 Time: 3:30 pm

TERMS AND CONDITIONS

- Submission of tender:** The sealed tenders are invited for supply and installation of Cyberoam 200iNG with subscription under **two bid system** viz. **Technical bid** (filled in

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*Annexure-I & II duly signed and stamped, consisting all technical details, EMD, relevant documents and **Financial bid** (indicating item-wise make & price for each item mentioned in Annexure-II), in two separate sealed envelopes and should be super scribed as technical bid and financial bid accordingly. Both the sealed envelopes should be kept in a third envelope on which it should be super scribed '**Tender cum Rate Contract for Cyberoam 200iNG** along with tender number & date and addressed to **Assistant Registrar (Procurement), Central University of Jammu, Rahya-Suchani (Bagla), Distt. Samba - 181143.***

8. **Validity of quotation:** All entries in the tender form should be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by authorized signatory. The bid shall be valid for 90 (ninety) days from the date of opening.
9. **Late submission:** Bids received late will not be accepted. The University is not responsible for any delay on account of postal / courier services. If the bids are sent by post / courier, it shall be ensured that cover should be intact at the time of reaching destination without any damage or loss.
10. **Rejection of tender:** The conditional tenders will not be considered. The tender documents are not transferable. Tender without required documents, incomplete in any form will be rejected outright. Tender containing false / misleading documents / information will be rejected and on such bids any query / intimation will not be entertained. The decision of the University will be final in this regard.
11. **Right of the University:** The University does not pledge itself to accept the lowest or any tender. The University reserves all the rights including to accept / rejects any or all tenders in part or whole without assigning any reason. The bidders may be required to undertake the part supply at the rate quoted by them.
12. **Registration:** The firm should be registered with the competent authority and must enclose self attested copies including the following documents:
 - (a) Copy of TIN / PAN, as applicable
 - (b) Experience certificate of Five years, as applicable
 - (c) Details of Office in Jammu with phone no and address including email id.
13. **Bid security / EMD:** The filled in tender form must be submitted by the bidder along with required EMD of Rs 20,000/- in the form of Account Payee Demand Draft/Fixed Deposit Receipt/Banker's Cheque or Bank Guarantee from any of the commercial banks favoring/pledging **Finance Officer, Central University of Jammu**. The bid security/EMD of successful bidder will be converted into performance security; therefore the bid security/EMD must be valid for atleast 15 months. The performance security may also be deducted from the bill/payment of the successful bidder and will be returned without interest after successful completion of warranty period of the equipment.
14. **Cost:** *The prices quoted in the bid should be inclusive of all charges, taxes, entry taxes, delivery at destination F.O.R etc* and valid for a period of one year. Any claim for extra payment on any such account shall not be entertained. All the columns in annexures are to be filled in words and figures. The variation in words and figures, if any, the lowest shall be taken into account. University will pay Tax(es) as per actual.



15. **Period of supply:** The firm selected will be required to supply within a period of four weeks and thereafter as and when required during a period of one year. The period of supply will initially be for one year, which can be extended based on performance with or without modified / amended terms and conditions based on mutual agreement. The quantity may increase or decrease.
16. **Payment terms:** No advance payment will be considered and 100 % payment will be released after supply and installation of Cyberoam and related items duly agreed by the University and submission of performance guarantee of Rs 20,000/-. Taxes deduction at source as per provision will be made by the University.
17. **Acceptance of terms and conditions:** The bidder shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained therein and submit the same along with the technical bid. Annexure shall also have to be signed and stamped by the bidder or its authorized signatory.
18. **Termination of contract:** If supply of the Cyberoam 200iNG and related items is not found satisfactory or as per standard specifications, the order will be cancelled by the University at any stage.
19. **Quantity:** The present requirement is one The University reserves the right to increase the quantity at the time of placing the purchase order; the firm will undertake the same at the quoted rates.
20. In case the successful bidder declines the offer of contract / purchase order, for whatsoever reason(s), his EMD will be forfeited.
21. **Penalty clause:** The supply and installation of Cyberoam 200iNG and other associated equipment/software has to be completed within stipulated time period. In case of delay and if the University is not satisfied with the stated reason, the University reserves the right to impose the penalty equivalent to 0.5% per week of the value of undelivered goods or unperformed services limited to a maximum of 10% value of the order / left over items cost. Once the maximum is reached, the University may consider termination of the contract / order without any notice and further action may be initiated.

OTHER MATTERS / STANDARD FORMS:

22. **Settlement of dispute:** In case of any dispute, Samba will be the jurisdiction and the Registrar, Central University of Jammu, shall at first, decide the issue and his decision will be final and shall be the binding on both the parties.
23. In case of any disagreement or dispute between the first party (i.e. Central University of Jammu) and the second party (i.e. OEM/agency) arising out of or due to the terms and conditions of contact/agreement, parties shall endeavour to settle the same amicably. Any claim or dispute which cannot be resolved by ADR mechanism, any Party may refer the claim/ dispute to be settled through the Courts at Jammu (J&K) who shall have exclusive jurisdiction to try any dispute or difference arising between the parties out of this contract



and the parties further agree that no other Courts shall have jurisdiction to decide any dispute between the parties.



Assistant Registrar
(Procurement)
Central University of Jammu

Place: Samba (J&K)

Date: _____

Encl: Bid: Annexure-I (.....2 pages)
Annexure-II (..... 1 page)
Annexure-III (.....1 page)

TECHNICAL BID*(To be filled by the firm and to be submitted to CUJ in Technical Bid)*

Sl. No.	Particulars	Details (if yes, furnish certificate No.)	Appendix No. (attached in bid)
1	Name of the OEM/Firm / Agency:	M/s.	
2	Status of the Firm / Agency: (Proprietorship / Partnership / Joint Stock Co. etc)		
3	Name of the Proprietor / Partner / Director		
4	Address:	--	--
	a) Head Office		
	b) Office at Jammu:		
5	Phone, Mobile No., E-mail & website		
6	Documentary proofs of:	--	--
	a) Valid Registration with competent authority, certificate No.	Yes / No	
	b) Proof of incorporation/inception of agency for supply of Cyberoam 200iNG and other equipments	Yes / No	
	c) TIN / PAN No.	Yes / No	
	d) Tax Clearance Certificate	Yes / No	
	e) Valid Registration no.	Yes / No	
	f) Registration with Sale Tax and Service tax no	Yes / No	
	g) Number of Years Experience		
	h) Experience certificate, where the agency has supplied Cyberoam 200iNG to other organizations.	Yes / No	
7	Earnest Money deposit details:	--	--
	a) Amount	Rs. 20,000/-	
	b) Name of the drawer and issuing bank		
	c) No. and date of bank draft/FDR etc		
9	Details of demand draft/ FDR etc &	Rs.	
10	Any other Information		

1. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
2. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
3. Declaration: I hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I understand that in case any deviation is found in the above



statement at any stage, I / we will be blacklisted and will not have any dealing with the University in future.

4. The firm is not a black listed by any Department / Organizations of the Government of India / Government of J&K and no criminal case is pending against the firm / agency, if found at later date, my tender can be rejected, even after awarded.

Signature with date & Seal of the agency:

Name of the applicant:

Designation:



TECHNICAL BID*(To be filled by the firm and to be submitted to CUJ in Technical Bid)***SPECIFICATIONS OF CYBEROAM 200iNG**

Description of Items	Qty	Yes/no (Please attach specifications)
Appliance (Cyberoam) 200iNG	1	
Subscription For one/two/three Years	1	

Note: The Firm has to provide the minimum prescribed standard specifications, or higher specifications. Equipment with specifications not matching/lower than the standard specifications will be rejected

1. I have carefully read and understood all the terms and conditions of the tender and here by convey my acceptance of the same.
2. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
3. Declaration: I hereby certify that the information furnished above is true and correct to the best of my / our knowledge. I understand that in case any deviation is found in the above statement at any stage, I / we will be blacklisted and will not have any dealing with the University in future.
4. The firm is not a black listed by any Department / Organizations of the Government of India / Government of J&K and no criminal case is pending against the firm / agency, if found at later date, my tender can be rejected, even after awarded.

Signature with date & Seal of the agency:

Name of the applicant:

Designation:

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Annexure III

FINANCIAL BID

(To be filled by the firm and to be submitted to CUJ in a separate envelop Financial Bid)

I/we/firm Sh/Smt/M/s _____ hereby agree on all the terms and conditions given in the tender and quote the price as follows:

S.No	Description of Items	Qty	Basic Cost (In rupees)
1.	Appliance (Cyberoam) 200iNG	1	Rs
2.	Add: Tax(es)**	VAT	@..... Rs
		Service Tax	@..... Rs
		Any otherPlease specify	@..... Rs
3.	One Year Subscription	One year	Rs
4.	Two years Subscription	Two years	Rs
5.	Three Years Subscription	Three Years	Rs
6.	Add: Tax(es)** on subscription, if any	VAT	@..... Rs
		Service Tax	@..... Rs
		Any otherPlease specify	@..... Rs
7.	Total	-	Rs

(in case of any ambiguity, amount of financial bid quoted in words shall be taken as final)

* The price/rate quoted by the bidder should be inclusive of all charges, taxes, entry tax(es), delivery at destination F.O.R etc and shall be valid for a period of one year. Any claim for extra payment on any such account shall not be entertained. Taxes will be paid by the University as per actual.

** Strike out whichever is not applicable

Date:

Signature

(Name and Designation)

